**LSA**

**GRADE: BP2**

**RESPONSIBLE TO:** Assistant Principal Inclusion

**PATTERN:** Full time

**CONTRACT:** Permanent

**Key Purpose**

To work with students and teachers to develop and support students with Special Educational Needs to make progress in their learning

The role will be but not limited to the following responsibilities:

**Area of Responsibility**

* Supervise the SEND area when required, including collecting meaningful and appropriate work for students using the area as a safe space
* Provide support for students with SEN and disabilities to be able to access the correct tools to access curriculum
* Develop activities that are stimulating and challenging with vivid real and relevant learning experiences
* Prompt and guide students to develop thinking, justify answers, speculate and hypothesise using academic language
* Prompts, initiates and intervenes with Individuals or groups of students and extends learning outcomes to be relevant and meaningful to all students
* Oversee after-school support for targeted students, including literacy and numeracy support
* To be included and engage with other external key professionals when considering student need and appropriate interventions
* Supporting individual students, addressing the requirements of their EHCPs and attending Annual Reviews for when necessary
* Liaise with teaching staff and other professionals in school to ensure that barriers to learning are removed and targets are achievable for students with SEN and disabilities
* Liaise with teaching staff and SEN team about student progress, demonstrate the improvements are fixed in line with the long-term memory skill-set of individuals.
* Monitor students learning and use the school’s feedback/marking policy to assess students work to inform ‘next steps’ of learning and identify misconceptions
* Carry out assessment and planned observations, marking resulting work and noting outcomes, feeding back to the class teacher and using these to inform future planning
* Proactively and independently carries out administrative tasks such as registration to allow the teacher to prepare for learning, administrative tasks to support the department & attend regular department meetings
* Work with a flexible timetable to support the needs of the students
* Assist with the identification and assessment of SEN and EAL needs, as required
* Support students with independence and preparation for life outside of Education
* Seek out opportunities to attend professional development opportunities and use these to feedback to other TAs and teachers
* Willing to undertake all relevant training appropriate to the role

These duties and responsibilities should be regarded as neither exhaustive nor exclusive as the post holder may be required to undertake other reasonably determined duties and responsibilities.

This post is subject to the current conditions of employment for Class Teachers contained in the School Teachers' Pay and Conditions Document, the School Standards and Framework Act, the required standards for Qualified Teacher Status and Class Teachers and other current legislation.