**SAINT BENEDICT CATHOLIC VOLUNTARY ACADEMY - SPECIAL EDUCATIONAL NEEDS AND INCLUSION DEPARTMENT**

**PERSON SPECIFICATION FOR ERB LEARNING SUPPORT ASSISTANT Level 1**

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|  | **ESSENTIAL** | **DESIRABLE** |
| **Qualifications** | * GCSE English and Maths or equivalent at grade 4 (previously grade C) or above. | * Appropriate qualification for Learning Support assistants or teaching assistants (NVQ or CACHE) |
| **Skills** | * Effective interpersonal skills * Excellent verbal communication skills * Effective IT skills * Ability to build effective working relationships with pupils and adults. * Good literacy and numeracy skills * Good organisational skills * Ability to work as part of a team and to be flexible in approach to daily routines. * Active listening skills. * The ability to remain calm in stressful situations. | * A confidence in a secondary curriculum related speciality - e.g. IT, Science * An interest in performing arts |
| **Experience** | * Experience of working in a school environment * Experience of working with school age children for at least one year * Special Educational Need and Inclusion experience within a mainstream school | * Experience of working with children with behavioural, social and/or emotional difficulties, ASD, or Speech language and communication difficulties * Experience of working with pupils who have vision or physical disabilities * Ability to speak another language and work with small groups of pupils * Working with pupils who have English as an additional language |
| **Personal qualities** | * Sympathetic with and supportive of the Catholic ethos of the school * Professional approach, which demonstrates support and shows mutual respect. * Adaptable * Professional * Empathetic * Able to work under pressure * Firmness balanced with fairness * Energetic * Enthusiastic * Patient * Innovative * Sense of humour |  |