



Manshead
CE Academy



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MULTI-ACADEMY TRUST

Careers Adviser

25 Hours per week, Term Time only, plus 5 Training Days

Required as soon as possible

**Annual Salary – L4A (Points 11 to 15)
with pro rata salary starting at £16,042 per annum (£14.13 per hour)**

We are looking to appoint a Careers Adviser to join our well-established Support Team. The post holder will work closely with the Headteacher and Senior Leadership Team to deliver impartial careers information, advice and guidance (IAG) to students and young people in line with the DfE's statutory requirements on a range of learning opportunities within the 11-19 Academy learning pathway.

If you would like to be part of our Support Team applications can be completed via My New Term www.mynewterm.com or via a Support Staff application form available from our website www.mansheadschoo.com and submitted via email to recruitment@mansheadschoo.co.uk or by post to

Mrs J Longley, HR Officer, Manshead C of E Academy, Dunstable Road, Caddington, Bedfordshire, LU1 4BB no later than **midday on Tuesday 7th January, 2025.**

This post is subject to enhanced disclosure.

Closing date: Midday on Tuesday 7th January, 2025
Interviews to be held the following week.

'The Academy is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service.'

'CVs will not be accepted for any posts based in schools.'

***'High achievement and a strong sense
of well-being for all is our shared responsibility'***