

JOB DESCRIPTION



POST TITLE: TEACHER OF MUSIC

OVERALL PURPOSE OF THE POST

The Conditions of Employment for Teachers as shown in the current School Teachers Pay and Conditions document sets out the professional duties and responsibilities of all teachers other than Headteachers.

MAIN DUTIES AND RESPONSIBILITIES

Curriculum

- To assist the Head of Faculty and those colleagues with responsibilities in the effective management of the faculty area
- To teach Music and other subjects that may be required
- To assist in the development of appropriate syllabuses and schemes of work, Y7-Y13, in the subject area
- To assist in the implementation, monitoring and evaluation of the agreed courses
- To contribute to the design and implementation of the faculty's agreed policies on curriculum organisation and delivery, including for example, provision for students with Special Educational Needs
- To contribute fully to the academy's procedures on recording and monitoring students' achievements
- To operate proper care of the faculty and academy's resources and equipment

Pastoral Care

- To assume the responsibilities of the role of Group Tutor, as required, and to support the Assistant Vice Principal / Pastoral Learning Lead / Learning Progress Manager in the provision of pastoral care and guidance for the students in your care
- To observe the academy's policies on monitoring, recording and reviewing students' progress
- To support and implement the academy's disciplinary Code of Conduct

General

- To participate in the academy's programmes of professional development and ensure the levels of professional preparedness necessary to fulfil the academy's requirements

Health & Safety

- Implement LA and Academy Policies in the area of Health and Safety and to be responsible for the safety and security of students working in your classroom, to contribute to the faculty management of whole school Health and Safety issues through the appropriate team.

All ACET staff are expected to:

- Appropriately maintain the confidentiality of the working environment;

- Promote and support the aims, ethos and vision of the academy/trust;
- To comply with all ACET policies and procedures;
- To comply with all statutory guidance as relevant for their role, including the Health and Safety at Work Act 1974;
- Work in a flexible manner, undertaking any reasonable duties commensurate with the salary and grade of the post.
- Work in other ACET academies, as required (with travel payment if appropriate).

The purpose of this job profile is provide an overview of the duties and responsibilities involved in this role, however it is not intended to be exhaustive. In consultation with the post holder, this profile may be reviewed and could be subject to change during the course of employment.