

# Applicant Pack



Teacher of French

PROUD  
TO BE  
PART OF



THE  
Pinnacle  
LEARNING TRUST



# Welcome from the HR Central Services Team

We are delighted you have expressed interest in a vacancy with The Pinnacle Learning Trust. Should you have any questions over the position or the application form, please contact the Human Resources Department for assistance on 0161 287 8001.

All completed applications must be returned by 12 noon on the closing date on the advert.

We cannot accept information held on CV's and therefore your application and accompanying statement must show all information about yourself and how you meet our requirements, using the job description and person specification will assist you with this. Please provide a day-time contact number on your application form.

You should remember to include information on all your previous employment roles and qualifications gained from secondary school onwards, covering any gaps in employment which are longer than 2 months, detailing what you were doing and how you were supported.

Teaching staff roles only are requested to provide results from the last three academic years within the application process.

In the meantime, may we take this opportunity to thank you for your interest in working with us and we look forward to receiving your completed application.

Best regards,  
HR Central Services

\*If you require this or any of the documents in an alternate format please contact a member of the Human Resources Department.



# Modern Foreign Languages

Thank you for your interest in the position of French at The Hathershaw College. This is a fantastic opportunity to work with a wonderful team of staff and pupils. As a founding partner in establishing The Pinnacle Learning Trust, the values and ethos of The Hathershaw College are aligned with those of the Trust as we continue to shape and develop our work to improve the life chances for young people in Oldham and the local area [www.pinnaclelearningtrust.org.uk](http://www.pinnaclelearningtrust.org.uk)

The Modern Languages Faculty comprises of four specialist teachers. We are a hard-working, forward thinking faculty with a strong sense of teamwork and mutual support. Each member of the faculty is committed to continuing to raise standards and we collaboratively work together to ensure positive outcomes for all students. Our curriculum model follows a three-year key stage 3 followed by two years of GCSE study following the Pearson Edexcel specification. At KS3 we follow the Pearson Dynamo course to ensure students are taught engaging, well planned and structured lessons that enables students to be confident and independent when using French in all skill areas. Students enjoy studying French and as a result they have positive relationships with their teachers. The majority of students are encouraged to choose French to GCSE and we continue to raise the profile of the importance of language learning and the benefits of achieving Ebacc at GCSE. We have recently partnered with the Kinder Language Hub, operated by the Cranmer Trust.

The faculty is very well resourced, and located in the main building of the school. Each teacher has access to their own classroom.

We have high expectations of our students and strive to achieve the highest possible standards of achievement for all. We also believe that we play a pivotal role in improving the cultural capital of our students. Therefore, the faculty promotes student learning outside of the classroom by offering a number of trips and extra-curricular opportunities such as an overseas trip to Paris and day trips to the Christmas Markets. As a College and as a Faculty, we reward and celebrate student achievement at all levels of ability by means of a wide range of reward schemes.

If you have a passion for providing the very best for young people, to improve their life chances, then we look forward to hearing from you.

If you would like to discuss the role further, in the first instance please contact Vicki Sainsbury, PA to the Principal (on 0161 770 8514 or [vs@hathershaw.org.uk](mailto:vs@hathershaw.org.uk)).

Should you wish to apply for the post, please read the information above carefully and complete the standard application form, returning this to Vicki Sainsbury, PA to the Principal ([vs@hathershaw.org.uk](mailto:vs@hathershaw.org.uk)), by the closing date. Please also include a letter of application, briefly outlining your relevant experience, impact you have had in your current role and your suitability for this post. Your letter should be **no more than 2 sides of A4, using font size 12.**



# Job Description & Person Specification

## Teacher of French

**Purpose of the post:** Fixed term – Teacher of French

### **Summary of Main Duties and Responsibilities**

#### **Core Purpose:**

- To teach students assigned to the teacher and to ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs.
- To contribute to raising standards of student attainment.
- To monitor and assess student progress to improve their quality of learning and personal growth
- To undertake the duties of a Form Tutor when required to do so in accordance with the role description
- To undertake the duties and responsibilities specified by the current STPC document.

#### **Core responsibilities:**

- To assist in the development of appropriate syllabuses, resources, schemes of work, marking policies and teaching strategies in the Department and contribute to the department's development plan and its implementation.
- To plan and prepare courses and lessons and contribute to the whole school's planning activities and strategic objectives.
- To take part in the school's staff development programme by participating in arrangements for further training and professional development and continue personal development including subject knowledge and teaching methods.
- To engage actively in the Performance Management Review process.
- To ensure the effective/efficient deployment of classroom support
- To contribute to the process of monitoring and evaluation and review of the curriculum area/department in line with agreed school procedures and implement modification and improvement where required.
- To take part, as may be required, in the review, development and management of activities relating to the curriculum, organisation and pastoral functions of the school.
- To maintain appropriate records and to provide relevant accurate and up-to-date information for MIS, registers, etc.
- To take part in marketing and liaison activities such as Open Evenings Parents Evenings, Review days and liaison events with partner schools.
- To assist the Head of Faculty to identify resource needs and to contribute to the efficient/effective use of physical resources.
- To alert the appropriate staff to problems experienced by students and to make recommendations as to how these may be resolved.
- To communicate, as appropriate, with the parents of students and with external agencies concerned with the welfare of individual students, after consultation with the appropriate staff
- To maintain discipline in accordance with the school's procedures, and to encourage good practice with regard to punctuality, behaviour, standards of work and homework.
- To teach students according to their educational needs

- Set and mark appropriate work, both in class and for homework, for students to assess progress and inform future learning
- To assess record and report on the attendance, progress, development and attainment of students and to keep such records as are required.
- To provide, or contribute to, oral and written assessments, reports and references relating to individual students and groups of students.
- Be responsible for the condition of the teaching space used and report any damage to fixtures or fittings to the Head of Faculty
- Attend departmental meetings for those subjects to which a contribution is made as a teacher, and any other meetings as reasonably directed by the Principal.
- Consult with form tutors over individual students and co-operate in any agreed courses of action.
- Attend appropriate Parents' Evenings, well prepared to discuss the work and progress of students with parents, write appropriate reports and references and ensure that any follow-up work is carried out
- Assist, as required, the Head of Faculty in the setting, marking and grading of any examinations or assessment procedures.
- Ensure the appropriate care of text and exercise books and expect a high standard of presentation in written work at all times.
- To carry out a share of supervisory duties in accordance with published rosters.
- To play a full part in the life of the school community, to support its distinctive mission and ethos and to encourage staff and students to follow this example.
- To promote actively the school and Trust's corporate policies.
- To continue personal development as agreed.
- To comply with the Trust's Health and Safety policy and undertake risk assessments as appropriate.

#### **Requirements of All Trust Staff:**

- To promote and uphold the Trust Mission Statement, values and strategic aims and objectives. To comply with the Academy and Trust's policies and procedures, including those relating to health and safety, safeguarding, welfare and security.
- To work positively and inclusively with colleagues, students, parents and other partners regardless of their gender, ethnicity, sexuality, age or disability.
- To attend briefings and staff meetings as required.
- To participate in the Performance Management Review scheme and undertake professional development and training as required.
- To be a positive role model and take responsibility for promoting good standards of behaviour and conduct in students.
- To undertake other duties that are in accordance with the purpose and grade of the post as agreed with the Executive Principal or designated alternate.

# Leadership and governance support

	Essential	Desirable	Method of Assessment
<b>Education and Qualifications</b>			
Qualified Teacher Status (QTS)	✓		Application/Interview
Educated to degree level or equivalent in a foreign language	✓		Application/Interview
Experience of teaching a foreign language	✓		Application/Interview
Experience of teaching French		✓	Application/Interview
Ability to speak, read, write and teach French	✓		Application/Interview
<b>Knowledge and Experience</b>			
Proven success as a Teacher of French within a secondary educational setting, including whilst training	✓		Application/Interview
Knowledge of the French National Curriculum	✓		Application/Interview
Experience of teaching GCSE French		✓	Application/Interview
<b>Skills and Attributes</b>			
Strategies for rising student achievement through effective teaching and learning.	✓		Application/Interview
Ability to inspire, motivate, support and challenge students	✓		Application/Interview
Use of assessment data to identify underachievement and plan teaching and learning.	✓		Application/Interview
Demonstrates pupil/classroom management skills	✓		Application/Interview
Promotes equality and inclusive practices	✓		Application/Interview
Actively demonstrates a passion for the value of education	✓		Application/Interview
Demonstrates honesty and integrity	✓		Application/Interview
Self-motivated, enthusiastic and energetic	✓		Application/Interview
Excellent communication and interpersonal skills	✓		Application/Interview
Ability to develop and maintain effective working relationships	✓		Application/Interview
Excellent organisational skills, prioritises and meets deadlines	✓		Application/Interview
Set high expectations for students	✓		Application/Interview
Demonstrates initiative and problem-solving skills	✓		Application/Interview
Flexible and positive approach to new challenges and opportunities	✓		Application/Interview
Excellent attendance and punctuality Record	✓		Application/Interview
Resilient	✓		Application/Interview

# How to Apply

To apply, please

Additional Reasons to Join Us: [click here](#).

- Automatic enrolment into a Pension Scheme
- Cycle to work schemes available
- Various health and wellbeing benefits (including on site gym membership at Oldham Sixth Form College and The Hathershaw College)
- Free on-site parking
- Excellent opportunities for CPD and career development
- Please see our Join The Pinnacle Learning Trust Booklet for more reasons to work for the Pinnacle Learning Trust.

## **Commitment to Safeguarding**

The Pinnacle Learning Trust is committed to safeguarding and protecting the welfare of children and young people and expects all staff, governors and volunteers to share this commitment. Applicants must be willing to undergo pre-employment checks. Safer recruitment practice and pre-employment checks will be undertaken before any appointment is confirmed. This post is subject to an enhanced Disclosure and Barring Service (DBS) check. The Pinnacle Learning Trust is an Equal Opportunities Employer and welcomes applications from underrepresented groups and ethnic minorities.

**“Educational organisations can often have a culture that is somewhat bureaucratic and punitive, but our trust isn’t like that. We have a human side, which we show in abundance, and we really support each other. Things like behaviour management, for example, are a team effort - no-one is just left on their own.”**

**Rebekah Sutcliffe, Trustee and former senior police officer and director in local government**

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**To find out  
more or to  
apply:**

[pinnaclelearningtrust.org.uk](https://pinnaclelearningtrust.org.uk)  
[hr@pinnaclelearningtrust.org.uk](mailto:hr@pinnaclelearningtrust.org.uk)

**0161 287 8001**



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