



**Rose Hill Primary School**  
**Job Description**  
**Teacher**

<b>Job Title</b>	Class Teacher (Key Stages 1 and 2)
<b>Pay</b>	Teachers Main Scale or UPS if post threshold
<b>Location</b>	Rose Hill Primary School
<b>Responsible to</b>	Headteacher
<b>Disclosure Level</b>	Enhanced DBS

**Job Purpose:**

This job description should be read in conjunction with the current School Teachers' Pay and Conditions Document and the Teacher Standards and the provisions of those documents will apply to the post holder.

The performance of all the duties and responsibilities shown below will be under the reasonable direction of the Headteacher. The Headteacher, or other Senior Leader if appropriate, will be mindful of his/her duty to ensure that the employee has a reasonable workload and sufficient support to carry out the duties of the post. This job description will be reviewed at least annually and any changes will be subject to consultation.

**General Duties:**

The education and welfare of a designated class/group of children in accordance with the requirements of the School Teachers' Pay and Conditions Document currently in operation, having due regard to the National Curriculum, the school's aims, objectives and schemes of work and any policies of the Governing Body.

To share in the corporate responsibility for the well being and behaviour management of all children.

**Main Responsibilities**

- To teach pupils according to their individual educational needs, including the setting and assessing of tasks and activities to be carried out by pupils in school and elsewhere.
- To promote, support and monitor the overall progress and development of all pupils in your care.
- To foster a safe, secure and inclusive learning environment and educational experience which provides all pupils with the opportunity to fulfil their individual potential.
- To maintain high standards and high expectations of pupils' learning and behaviour.
- To plan, organise and develop the teaching of each pupil in accordance with the aims and policies of the school.
- To assess, record and report on the progress, development and attainment of assigned pupils and keep such records as are required by the school's systems.
- To use a variety of delivery methods in accordance with the Core Principles of Teaching and Learning.
- To share in the development of the school curriculum, teaching materials, teaching programmes, methods of teaching and assessment and their review.
- To develop and maintain a positive, professional partnership with colleagues, parents and carers.
- To actively engage in and seek CPD opportunities, developing and sharing good practice and pedagogy with colleagues and other professionals.
- To cooperate and liaise with other professionals, including fellow staff and colleagues from external agencies (for example, specialist teachers from the local authority support services, health professionals and social workers, RLT central team and Support and Challenge Partners).
- To coordinate one or more subject areas or lead an aspect across the school.
- To work as a member of a designated team and contribute positively to effective working relationships within the school.
- To contribute to the formulation and implementation of the School Improvement Plan and associated action plans, as appropriate.
- To engage with the school's appraisal process
- To play a full part in the life of the school community.

- Take appropriate responsibility for one's own health, safety and welfare and the health and safety of children, visitors and work colleagues in accordance with the requirements of legislation and locally-adopted policies, including taking responsibility for raising concerns with an appropriate manager
- To follow and adhere to all policies and procedures relating to the safeguarding of children.

### **Subject Leadership or Whole School Aspect Coordination**

(For all teachers except ECTs in the first two years)

- To be responsible for the coordination of an area(s) of the school's curriculum, ensuring a relevant and appropriate curriculum planning document is produced and reviewed, according to the school's schedule.
- To monitor and evaluate learning within the curriculum area(s) in line with the school's monitoring cycle, (This will include lesson observations, learning walks, work sampling, planning, review etc) and report to Slt and the Governing Body when appropriate.
- To ensure there are the resources necessary to deliver the curriculum area(s) and allocate accordingly, within an agreed budget.
- To advise and support other members of staff on the content and delivery of the curriculum area(s) and to lead Professional Development sessions when required.
- To contribute to the formulation and evaluation of the school's assessment practice in relation to the area(s) of the curriculum for which lead responsibility is held.
- To identify areas for development in the curriculum area in the form of an Action Plan as part of the Appendix to the School Improvement Plan.
- To attend any Trust events relating to your subject area.

### **Safeguarding Statement**

Rose Hill Primary School and The River Learning Trust are committed to safeguarding and promoting the welfare of all children and preventing extremism; all staff must ensure that the highest priority is given to following the guidance and regulations to safeguard children and young people. The successful candidate will be required to undergo an Enhanced Disclosure from the Disclosure and Barring Service (DBS) and obtain any other statutorily required clearance. Employment will also be conditional on the receipt of at least two acceptable references (1 from current/latest employer) and evidence of the formal qualifications required for the role.