

Inspiring Futures Partnership Trust

Cressex Road, High Wycombe, Bucks, HP12 4PR

Principal: Mrs K. Elliott

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Our Academy Websites: www.cheppingviewprimaryacademy.org

www.abbeyviewprimaryacademy.org

www.kvpa.org.uk



Teaching Assistants

IFPT is looking for Teaching Assistants for Chepping View Primary Academy.

Chepping View Primary Academy is an extremely popular, oversubscribed primary academy with a diverse curriculum that includes Forest Schools. We are also a Behaviour Hub, Primary SCITT and part of Inspiring Futures Partnership Trust.

Salary- Range:	Buckinghamshire Pay Range 1B £23,297 - £23,258 FTE depending on experience & qualifications. Actual £17,087 -£17,286 pro rata
Hours:	32 hours 30 minutes per week- including 30 minutes lunch duty cover minimum of 25 hours may be considered, subject to needs of the academy
Weeks	39 term time weeks per annum (+ INSET days as set by IFPT)
Contract Type:	Fixed term contract till end of academic year, with strong possibility of renewal
Closing Date:	24th February 2025
Potential starting date:	1st April 2025 (provisional)- Pending satisfactory clearance of pre-employment checks
Interviews:	Week commencing 3rd March 2025 Interviews may be offered prior to closing date, upon receipt of strong applications. Early applications are encouraged

Job role:

As a Teaching Assistant, you will work alongside teachers to support the educational, social and developmental needs of children. You will help enable children to achieve and be successful. You will take ownership of, and support the shared responsibility for, the well-being, education and behaviour of children. As a Teaching Assistant you treat all pupils with dignity, building relationships rooted in mutual respect, and at all times observing proper boundaries appropriate to the professional position.

Successful candidates will be positively committed to shaping and changing the lives of children.

This role involves being a strong team member and having the ability to work in partnership with all stakeholders.

Job Description:

Main responsibilities:

- Supporting learning in class for small groups and 1 to 1 during and outside of teacher input
- Supporting pupils with additional needs with their specific learning goals, including those with social, emotional and mental health needs
- Helping children to develop both socially, emotionally and academically



Initial
Teacher
Training
Accredited Provider



National Support School
designated by
National College for
Teaching & Leadership



- Supporting pupils with their reading, writing and maths.
- Providing verbal feedback to pupils, helping to move their learning on
- Promoting the inclusion of different cultures and life experiences
- Managing behaviour and routines within the academy behaviour policy
- Preparing resources and activities as necessary, supporting the teacher with administrative tasks such as changing reading books.
- Carrying out medical duties (training will be provided)
- Supporting children for part of lunch time
- Contributing to the safeguarding culture of the academy and ensuring children are safe in school
- Contributing to the Chepping View staff team effectively
- To have an overview of children with identified medical needs.
- To support and care for children who are injured or sick.
- Assist in keeping accurate medical records when necessary.
- Attend up to date and relevant first aid training.

Break and Lunchtime Duties

Teaching assistants will be required to supervise children at lunchtimes and take their lunchbreak before or after children's lunch time:

- Supervise children during break or lunch either inside or outside. This involves supervision of children before, during and after they have eaten their lunches as per the rota of responsibilities.
- Ensure the safety of children at all times.
- Be on duty on the playground to support positive play, effective playground behaviour and to ensure the smooth running of break/lunch sessions.
- To undertake break duties and be prepared to cover for members of staff when required

