



Technician – Food and Nutrition

Job Description: Technician – Food and Nutrition

Line Manager:	Head of Design Technology
Main Purpose of Role:	To support the teachers of Food to provide a safe and clean environment. To order the ingredients and manage the stock control for the classes. To assist students in practical food and nutrition lessons under the guidance of teaching staff.

Main Responsibilities:

1. Assist with the preparation of materials for demonstrations and lessons.
2. Order the ingredients for the practical classes.
3. Assist teaching staff and support students in practical lessons under the guidance of the teacher.
4. Clear away materials and equipment from demonstrations or lessons.
5. Create and maintain a clean, tidy and organised work environment including washing/drying of laundry.
6. Order, receive and account for new stock, ingredients, materials and equipment.
7. Monitor and manage ingredients, materials and specialist equipment to ensure secure safe storage and legal compliance.
8. Undertake stocktaking and inventory checks, re-order as appropriate and ensure delivered goods are stored appropriately.
9. Assist in the maintenance of health and safety standards and ensure compliance with legislation and policies for health and safety guidelines within the subject.
10. Assist with the preparation of materials for displays and projects.
11. Contribute to the planning, development and organisation of systems and procedures within the department.

OTHER

1. There may be opportunities to contribute to arrangements for open evenings and some supervision of students at after school food and nutrition clubs.

This job description sets out the duties of the post at the time it was drawn up. Such duties may vary from time to time without changing the general character of the duties of the level of responsibility entailed. Such variations are a common occurrence and cannot themselves justify a reconsideration of the grading of the post.

I have read the Job Description and understand the outline of my responsibilities as set out above. I accept that these may change from time to time in accordance with business requirements and will be reviewed annually as part of my performance appraisal. I also understand that I may be requested to carry out other reasonable activities from time to time which are in line with the requirements of the business.

Name:	Signature:
Date:	

Furze Platt Senior School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.