

Learning Mentor

34 hours per week, 39 weeks per year

Pay Grade G 8-12

Salary £22,017 pro rata

We are seeking to appoint a Learning Mentor to work with a small group of SEND pupils to support them to meet their individual targets and provide personalised provision to meet their needs. We would also consider an unqualified teacher for this role.

Potential candidates are warmly welcome to discuss the role with the Senior Leadership Team to learn more about this exciting role and the opportunities that it brings.

CORE DUTIES AND RESPONSIBILITIES

Teaching and Learning

- Demonstrate an informed and efficient approach the delivery of personalised and bespoke curriculums with the support of the SENCO and Class Teachers.
- Use effective behaviour management strategies consistently in line with the school's attachment and relationship based approach.
- Assess pupil's progress alongside the Class Teacher.
- Implement, write and review SEN plans with the support of the SENCO and the Class Teacher.
- Communicate with parents to provide feedback on their child's day and at parent's evening, with the support of the class teacher.

Planning

- Plan appropriate learning opportunities to support the children meet their developmental milestones.
- Plan how to support the inclusion of pupils in all learning activities.
- Use feedback to inform future planning.

Working with colleagues and other relevant professionals

- Communicate effectively with other staff members and pupils, and with parents and carers under the direction of the class teacher
- Communicate their knowledge and understanding of pupils to other school staff and education, health and social care professionals, so that informed decision making can take place on intervention and provision
- With the class teacher, keep other professionals accurately informed of performance and progress or concerns they may have about the pupils they work with
- Understand their role in order to be able to work collaboratively with classroom teachers and other colleagues, including specialist advisory teachers
- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues

Whole School Organisation, Strategy and Development

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's values and vision

Health and Safety

- Promote the safety and wellbeing of pupils and help to safeguard pupils' well-being by following the requirements of Keeping Children Safe in Education and our school's child protection policy.

Professional Development

- Take opportunities to build the appropriate skills, qualifications, and/or experience needed for the role, with support from the school.
- Take part in the school's appraisal procedures.

Personal and professional conduct

- Uphold public trust in the education profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- Demonstrate positive attitudes, values and behaviours to develop and sustain effective relationships with the school community
- Respect individual differences and cultural diversity.

The chosen candidate will be required to safeguard and promote the welfare of children and young people and follow school policies and the staff code of conduct.

To carry out any other duties which fall within the broad spirit, scope and purpose of this job description.

PERSONNEL SPECIFICATION

CATEGORY ITEM	ESSENTIAL	DESIRABLE
Experience	<ul style="list-style-type: none"> • Experience of working with SEND children with high levels of additional need. 	<ul style="list-style-type: none"> • Experience of planning and leading teaching and learning activities in an EYFS environment.
Education and Training	<ul style="list-style-type: none"> • Level 2 or 3 Certificate in Supporting Teaching and Learning in Schools, Level 3 Diploma in Childcare and Education. • GCSEs at grades 9 to 4 (A* to C) including English and maths. 	<ul style="list-style-type: none"> • PGCE / BEd or equivalent
Job Related Knowledge, Aptitude and Skills	<ul style="list-style-type: none"> • Good organisational skills. • Ability to build effective working relationships with pupils and adults. • Knowledge of how to help adapt and deliver support to meet individual needs. • Be a reflective and adaptable practitioner with high levels of resilience. 	<ul style="list-style-type: none"> • The ability to use ICT, including iPad, to support learning.
Knowledge and Understanding	<ul style="list-style-type: none"> • Understanding of how children learn and be able to deliver teaching in line with this. • Knowledge of communication strategies and approaches to support learners with communication needs. • Understanding of attachment and trauma-based practice and being able to implement this while teaching. 	<ul style="list-style-type: none"> • Awareness of current developments in educational practice and policies for SEN