**HEAD OF SCIENCE JOB DESCRIPTION**

**JOB PURPOSE**

* To manage the teaching and learning of Science efficiently ensuring each pupil achieves their optimum level
* To lead, develop and enhance the teaching practice of teachers in the department, raising standards for learning and teaching
* To be accountable for the leadership and management of Science, the development and implementation of policies, plans, targets and practices within the context of the school’s aims and policies
* To effectively line manage teaching and support staff in Science.

**PUPIL ACHIEVEMENT**

* Set high standards for the behaviour of pupils
* Ensure adherence to the School’s Homework Policy by teaching staff
* Model the co-operative values and visions of the school and the Trust

**TEACHING AND LEARNING**

* To exploit opportunities to improve students’ science skills
* Demonstrate the principles and practice of effective learning and teaching as a Lead Teacher
* Ensure a continuous and consistent focus on pupils’ achievement, using data and benchmarks to monitor progress
* To communicate effectively with the department and share good practice in regards to successful classroom strategies

**LINE MANAGEMENT**

* Run effective subject meetings and encourage the involvement of the team of subject staff in discussions concerning subject delivery and organisation.
* Monitor progress and evaluate the effects on teaching and learning by working alongside colleagues, analysing work and outcomes
* Develop plans for the subject with the Head of School which identify clear targets, timescales and success criteria for its development and/or maintenance in line with the Improvement Plan
* Use relevant school, county and national data to inform targets for development and further improvement for individuals and groups of pupils
* Have an enthusiasm for the specified area which motivates and supports other staff and encourages a shared understanding of the contribution the subject can make to all aspects of pupils’ lives
* Be aware of and read all relevant school policies relevant to your specified area
* Be available for parents/carers to discuss issues and concerns