



Stowford School



**WESTCOUNTRY SCHOOLS TRUST
JOB DESCRIPTION**

Job Title:	Teacher (1.0 FTE)
Location:	Across the Trust (based at Stowford School currently)
Salary:	MPS/UPS
Reports to:	Headteacher

Job Purpose

Teach where directed by the Headteacher, ensuring the successful learning and personal development of all pupils including those with SEN and those who may be disadvantaged.

Stowford School is committed to safeguarding and promoting the welfare of children. All staff employed at our school must be dedicated to securing the safety and well-being of children.

Duties and Responsibilities

1. Planning, Record-keeping, Assessment and Reporting

- To plan appropriate, differentiated work for the class, in line with the school's long, medium and short term planning and in accordance with the school's objectives and statutory requirements.
- To keep records as appropriate and as directed, using assessment to inform future progress in children's learning. This is presently done using iTrack.
- To report children's progress to parents as necessary, including at formal and informal consultation meetings and through end of year reports.
- To complete records/prepare work as required by the Headteacher or subject co-ordinators, to assist in moderation, monitoring and evaluation.

2. Teaching and Learning

- To teach, supervise, control and ensure the pastoral care of the class and perform all the associated organisational and clerical duties.
- To ensure all children develop good self-esteem and become successful learners.
- To regularly set appropriate class and individual targets for improvement and ensure good or better progress towards them.
- To operate a range of teaching styles, appropriate to the task and children's learning styles.
- To contribute towards and maintain whole school initiatives.
- To develop and maintain a tidy and stimulating classroom environment, in line with the school's Teaching and Learning Policy.

- To respond to children's work by marking and, in discussion with the children, support their progress in learning.
- To create displays which enhance and celebrate the children's learning and self-esteem.
- To encourage independence through clear labelling and organisation of resources.
- To adhere to the school policies and code of conduct.
- To work in partnership with parents and carers.
- To safeguard the health and safety of the children in the classroom and around the school.

3. General

- To take responsibility for one or more subject areas (except ECTs), as requested.
- To carry out duties and assemblies as directed.
- To actively participate in staff meetings and INSET and be committed to continuing professional development.
- To work effectively and in partnership with other staff including teachers and support staff.
- To liaise with and consult parents and outside agencies as appropriate.
- To attend some specified school functions including those run by the PTA who support the school in many ways.
- To maintain shared working areas and resources.
- To maintain the ethos of high expectations for all children in all aspects of their learning
- Preparing and contributing to Trust wide development by sharing best practice and professional feedback
- To assist with the production and analysis of regular reports on activity for use at management meetings and feedback, as appropriate for the role
- To maintain designated databases/files in accordance with Trust policies for data governance, as appropriate for the role
- To comply with and promote all Trust policies, including Safeguarding, Health and Safety, and Equality & Diversity.

PERSON SPECIFICATION

E = Essential, D = Desirable

Method of Assessment The table indicates the possible method/s by which the skills/knowledge/level of competence in each area will be assessed.	Essential or Desirable	Application Form	Interview (or other selection activity)
Qualifications:			
Relevant degree and QTS	E	X	
Experience:			
Evidence of success as a primary teacher with a positive approach and high expectations for every pupil's achievement and behaviour. A commitment to the inclusion of all children.	E	X	X
An understanding of assessment for learning and how this relates to future teaching and learning. Evidence of the use of assessment to promote successful progress for children of all abilities.	E	X	X
The ability to plan and prepare programmes of work for the delivery of the curriculum according to the agreed framework for the school and which ensures challenge for all pupils.	E	X	X
Knowledge, Skills and Abilities:			
A total commitment to closing the gap, ensuring that children who may be disadvantaged exceed expectations and fulfil their potential.	E	X	X
Familiarity with recent national initiatives relating to primary schools.	E	X	X
Knowledge of the National Curriculum and R.E. curriculum.	E	X	X
Knowledge of early reading, phonics and early maths.	E	X	X
The ability to develop an exciting classroom environment for children that promotes learning and celebrates achievement.	E	X	
A commitment to leading an area of learning throughout the school given appropriate training, support and experience (not ECTs).	E	X	X
Further Requirements:			
Good classroom and behaviour management.	E	X	X
Good interpersonal skills and an ability to work with others.	E	X	X
Approachable and accessible to staff, pupils, parents and governors.	E	X	X
A positive attitude a team player and a good sense of humour.	E	X	X
A commitment to running extra-curricular activities.	E	X	X
Adherence to the school dress code.	E		X