

## Job Description

### Learning Support Teacher

**In addition to meeting the National Teacher Standards, a Learning Support Teacher's responsibilities include:**

Plan and teach inspirational, specialist and highly adapted lessons to KS3 & KS4 Learning/Curriculum support students.

Make accurate and productive use of assessment, with the SENDCo to identify students who would require further specialist intervention, either 1:1 or in a small targeted group.

Plan and deliver specialist interventions, including the HfL Reading Fluency Programme.

Track interventions to quality assure effectiveness and progress.

Plan and deliver bespoke curriculum teaching, which meets the needs of SEND students in KS3 & KS4, focusing primarily on literacy and numeracy. Schemes of Learning and Learning Journeys will be reviewed each year with the SENDCo, to ensure that these complement what is being taught in English and Maths.

Plan, deliver and oversee Year 9 Learning Support formal qualification such as Functional Skills, working with the SENDCo and Exams officer to enrol students, identifying what exam access arrangements are required, assess and complete all requirements, as course administrator/assessor.

Provide a stimulating, nurturing and well-structured learning environment suitable for students with special educational needs.

Champion the needs of students in your Learning Support classes across the wider school and with their mainstream class teachers.

Build effective relationships with Heads of Departments, particularly English and Maths.

Build effective relationships with parents and carers, sharing information regarding students achievement, behaviour and well-being.

Organise and deliver open events to welcome parents and carers into the SEND department, for both current and prospective students.

Effective signposting and liaison with other agencies as appropriate, for example, Social Care, NHS, CAMHS, EPs.

Attend and participate in relevant meetings as required

Participate in training and other learning activities and performance development as required

To line manage agreed members of the Learning Support team, with the direction and support of the SENDCo.

To be the EAL link for the school, taking responsibility for new admissions, administering assessments, formulating results, sharing information with teaching staff, monitoring progress and providing support to staff.

Deliver bespoke training to staff during INSET time, learning briefings, student centred briefings.