



**St John Fisher Catholic Primary School**  
Sandy Lane West  
Littlemore  
OX4 6LD  
T: 01865 779676  
E: office@stjohnfisher.co.uk  
Headteacher: Mr Paul Higgins  
'Let All that You do be Done in Love'

**St Joseph's Catholic Primary School**  
Lawton Avenue  
Carterton  
OX18 3JY  
T: 01993 841240  
E: officemanager@sjc.oxon.sch.uk  
Headteacher: Ms Cheryl MacLennan  
'Walking Hand in Hand with Jesus'



## SENDCO

**Start date:** September 2024

**Contract:** Temporary/Permanent

**Working Hours:** Part-Time (.80FTE)

**Salary Details:** M4 – UPS + SEND Allowance

We are looking for a dynamic, well organised and creative SENDCO to work across two schools within the Pope Francis MAC.

We envisage the ideal candidate to be one who can blend expert subject knowledge with the ability to build strong, positive, relationships with families, staff, and external organisations.

The successful candidate will be based at St John Fisher in Littlemore (2.5 days) and St Joseph's in Carterton (1.5 days) with flexibility over choice of days.

Within the PFMAC we have an Inclusion Lead who is available to support, and a strong working relationship with the other schools where expertise is shared regularly.

We want someone who has long term commitment to the role, ensuring stability in our leadership teams.

We welcome experienced candidates and those wishing to study for their NPQ alongside the role.

### Who we are:

St John Fisher Catholic Primary School, a member of the Pope Francis Multi Academy Company (PFMAC) is a fully inclusive school located in the parishes of Sacred Heart and Blessed Dominic Barberi, Oxford. We are based between Blackbird Leys and Littlemore and are a short cycle ride into the city centre. The school caters for 230 children from 3 to 11 years old, with an onsite nursery in one form entry classes. We have an incredibly diverse pupil roll which we celebrate and is a key part of what makes us who we are.

St Joseph's Catholic Primary School is a growing and friendly school in Oxfordshire with an exciting bespoke curriculum that integrates wider experiences to help learning come alive. We are based in Carterton, near RAF Brize Norton which means we have a highly mobile population that is centred on children integrating and becoming part of our community. The school has 126 pupils on roll, ranging from ages 3 to 11, with an onsite preschool.

***The successful applicant should have:***

- An unwavering commitment to inclusion and success for all pupils
- An enthusiastic, 'can do' attitude.
- Excellent subject knowledge and understanding of the wide needs of pupils in a Primary setting.
- Fantastic organisational skills and the ability to manage a diverse case load.
- An ability to stay calm under pressure and understand how to manoeuvre through difficult conversations.
- A warm, caring personality with a commitment to modelling our Catholic virtues and ethos.
- The ability to develop strong working relationships across the whole school community and with external agencies.

***In return, we can offer you:***

- Warm, friendly schools which thrive on mutual care and respect.
- Trust and freedom as a professional to lead in your areas of expertise.
- A supportive MAC who allow for schools to make their own decisions and back them
- Welcoming, enthusiastic, and well- behaved children who love their school and enjoy learning.
- A dedicated, friendly, and supportive staff team
- A caring, inclusive, Catholic ethos
- Support for your professional development and well-being.
- A close working partnership between the Church, parents and the local community
- Active governors who are committed to their roles as strategic leaders.

### **Applying for the Post**

Visits to our schools are welcomed and highly recommended. To make an appointment to view the schools or to arrange an informal conversation with the Headteacher, please contact the St John Fisher by way of telephone: 01865 779676 or email: [office@stjohnfisher.co.uk](mailto:office@stjohnfisher.co.uk) and St Joseph's by way of telephone: 01993 841240 or email: [officemanager@sjc.oxon.sch.uk](mailto:officemanager@sjc.oxon.sch.uk)

Prior to completing the CES Application form, please ensure you read the 'Notes to Applicants' document.

Please submit completed application forms to emails addresses detailed above.

**The closing date for this vacancy is midday on Monday 8<sup>th</sup> July 2024**

*If you have not been contacted by the school by 6pm on Monday 8<sup>th</sup> July, please assume that your application has been unsuccessful.*

**Interviews will take place on Friday 12<sup>th</sup> July**

## **Safeguarding Information**

*At the PFMAC we are committed to promoting the safety and wellbeing of all children and staff. For further details, please refer to our safeguarding policy which can be found on the school website.*

*Any offer of employment is subject to satisfactory references and enhanced Disclosure & Barring Service (DBS) checks.*

*In line with our Safer Recruitment policy, on-line screening checks will be undertaken as part of the recruitment process. Should you object to these searches taking place, please contact the school office.*