

Job Description

Sports Coach Olney Middle School

Salary: Grade F1 (FTE £29,777)
Hours: 13 hours per week, 38 weeks per year

Purpose of job

To lead on the development of PE and games within the school by planning and delivering programmes of activity for all pupils. Work closely with head teacher and colleagues to integrate a comprehensive and inclusive approach to sports and physical activity at all levels.

Key Objectives

- Raise standards of pupil achievement in physical skills, fitness and health awareness
- Deliver specific programmes of physical activity to engage all pupils in their own personal development
- Encourage all children to engage in regular physical activity, to co-operate with others and to develop an enthusiasm for PE and games
- Assess, record and report on development, progress and attainment
- Ensure inclusion of all pupils in appropriate sports, games and other activities
- Escort and supervise pupils on out of school activities when required

Schools benefit from a flexible approach to working arrangements – because of this, the tasks and responsibilities listed here are not definitive. Head Teachers may require particular additional duties to be undertaken to suit the specific school's requirements and these may be incorporated in the role requirements as long as they are at a similar and appropriate level to the other listed duties.

Scope

- Co-ordinate activities with classroom-based colleagues including teachers and teaching assistants
- Work closely with premises staff including caretaker(s) and cleaners to ensure a safe environment for all physical activities
- Work effectively with groups and individuals to encourage involvement at all ages and levels of ability
- Develop effective communications strategy to keep colleagues, pupils, parents and others fully informed at all times
- Encourage appropriate behaviour in a sporting context, developing concepts of good behaviour, self-discipline, fair play, personal goal setting and continued personal improvement in all pupils

Work Profile

- Attend to pupil's personal needs and implement related personal programmes, including social, specific medical needs, physical hygiene and welfare matters with appropriate training/support
- Always attend to school local and national authority guidelines and exercise professional discretion.
- Be prepared to work flexibly in relation to the scheduling of timetabled and extra-curricular activities
- Be aware of and comply with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person.
- Participate in training and other learning activities and performance development as required
- Contribute to the overall ethos/work/aims of the school
- Attend relevant meetings
- Maintain confidentiality

Person Specification

Skills and Knowledge			Level		Assess by;
<u>A</u> ttainable	Successful applicants will be expected to obtain the denoted qualifications or experience within an agreed period of time			<u>A</u>	A Application I Interview T Testing R Reference
<u>D</u> esirable	Applications will be preferred from candidates with the denoted qualifications or experience			<u>D</u>	
<u>E</u> ssential	Applicants without the denoted qualifications or experience will not be considered for this role			<u>E</u>	
Qualifications	NVQ3 for Teaching Assistants or equivalent qualifications or experience		X		A
Skills / Experience	Experience of staff management and supervision in a school environment		X		A
					A
Competencies			Level		Assess by;
<u>A</u> wareness	Demonstrable aptitude and ability to develop in the particular work area			<u>A</u>	A Application I Interview T Testing R Reference
<u>S</u> ignificant	Clear competence in the work element sufficient for all role requirements			<u>S</u>	
<u>E</u> xtensive	Sufficient expertise in the work element to lead and mentor others, and influence policy and practice			<u>E</u>	
Planning and organising work	Ability to plan and implement learning programmes in conjunction with the class teacher	X			I,R
Planning capacity and resources	Managing the deployment and performance of other TAs and support staff within the school	X			I,R
Influencing and interpersonal skills	Ability to relate well to children, parents, teaching staff and other colleagues.	X			I,R
	Establish productive working relationships with pupils and promote inclusion and acceptance of all pupils	X			I,R
Using initiative	Adapting programmes to suit individual pupils and circumstances and identifying innovative approaches to learning activities		X		I,R
Working independently	Ability to manage the classroom in the absence of the class teacher, maintaining appropriate behaviour and delivering learning activities in accordance with agreed plans	X			I,R
Managing people	Managing Teaching Assistants and other support staff.	X			I,R
Managing resources	Assisting with classroom set up. Use and safe keeping of classroom equipment and apparatus	X			I,R
	Managing information resources in relation to pupils and TA staff		X		I,R
Managing risk	Full working knowledge of relevant policies and practices in relation to health and safety, safeguarding, child protection.	X			I,R
Managing oneself	Awareness of opportunities for professional self-improvement		X		I,R

What we offer:

As part of the Inspiring Futures through Learning Multi Academy Trust, successful candidates will have full access to our staff benefits package, including a bespoke CPD package, discount on high street shops, gym membership, cinema tickets, cycle to work scheme, Employee Assistance Program and much more.

Other Information

Our children and young people come from a wide range of backgrounds, and so do our colleagues. We aim to reflect and celebrate diversity in our workplace in order to create an inclusive culture that adds real value to our vision of inspiring the futures of us all through learning together.

Our commitment to ensuring equal opportunity and lifelong development is showcased in our 1:1 iPad initiative for learners and teaching colleagues across the schools in our trust. By harnessing the power of technology and collaboration, we aim to reshape and rethink what it means to be a learner into this digital age, and you can play a role in shaping our curriculum offer by joining us on this journey.

Inspiring Futures through Learning is committed to safeguarding and promoting the welfare of children. All employees are expected to share this commitment, to follow IFtL's safeguarding policies and procedures, and to behave appropriately towards children at all times, both in work and in their personal lives.

All school based posts are defined as Regulated Activity and therefore this post is subject to an Enhanced with Barred List Criminal Records Bureau check.

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