

Job Description – Head of PERFORMING ARTS

Role:	Head of PERFORMING ARTS
Post Holder:	
Job Purpose:	To assume responsibility for teaching and learning in PERFORMING ARTS across the 11-19 age range.
Accountable to:	Vice-Principal and the Co-Principals.
Responsible for:	To provide inspirational teaching and learning and to work closely and collaboratively with colleagues.
Key Tasks:	<ol style="list-style-type: none"> 1. To raise expectations, standards and progress of all students 2. To share outstanding practice 3. To create exciting Teaching & Learning opportunities 4. To lead Teaching & Learning in PERFORMING ARTS 5. To display the highest standards of professionalism in teaching and relationships with colleagues
Core Purposes: (in addition to those required of a qualified teacher)	<ul style="list-style-type: none"> • To develop Teaching & Learning within the PERFORMING ARTS department • To work alongside the teachers in the department to raise standards within the department • To play an active role in the academy's Teaching & Learning Leaders' group • Motivate, encourage and develop the personal qualities of the student • Produce creative schemes of work, lesson plans, subject examinations and other documentation as required • Present learning in an inspiring manner with due regard to the ability of the students and the curriculum targets of the particular year group • Engage in the continuous assessment of the students, tracking progress and informing teaching and learning to ensure the highest standards of attainment are realized • Share responsibility for identifying appropriate teaching materials required for the resourcing of teaching and to support the students' learning • Plan, administer and mark students' work when required • Actively promote the acquisition of outstanding literacy skills and reading for pleasure across the academy • Write reports on a regular basis, liaise as appropriate with parents and attend Parents' Evenings

	<ul style="list-style-type: none"> • Attend meetings and participate in continuous professional development • Participate in academy day and evening activities and duties • Contribute to extra-curricular life of the academy • Undertake any other reasonable duties assigned by the Vice- Principal <p>These job details are guides to the duties, professional responsibilities and core competencies. They do not form part of the Contract of Employment.</p>
General requirements	<p>All Academy staff are expected to:</p> <ol style="list-style-type: none"> a. Work towards and support the Academy vision and the current objectives outlined in the Academy Development Plan. b. Contribute to the Academy’s program of enrichment activities. c. Support and contribute to the Academy’s responsibility for safeguarding students. d. Be an integral member of the pastoral system as a Tutor or related role. e. Work within the Academy’s health and safety policy to ensure a safe working environment for staff, students and visitors. f. Work within the Academy’s Diversity Policy to promote equality of opportunity for all students and staff, both current and prospective. g. Maintain high professional standards of attendance, punctuality, appearance, conduct and positive, courteous relations with students, parents and colleagues. h. Engage actively in the performance management/talent development process. i. Adhere to policies as set out in the Academy Trust’s Regulations and staff handbook. j. Undertake other reasonable duties related to the job purpose required from time to time. k. As and when necessary and reasonable, contribute equitably to the Academy’s provision for the supervision of colleagues’ classes, duties and activities in the event of unforeseen absence.
Specific Responsibilities	<ol style="list-style-type: none"> 1. Ensure high standards of academic attainment at all levels are realized within the curriculum area of PERFORMING ARTS 2. Create an environment in which children enjoy learning, where standards of discipline and behavior are at the highest level 3. Actively promote the academy and inspire children to achieve their potential
Review and Amendment	<p>This job description should be seen as enabling rather than restrictive and will be subject to regular review.</p>

Post Holders Signature:

Date: