



Woolwich Polytechnic
School for Girls



WOOLWICH POLYTECHNIC SCHOOL FOR GIRLS

JOB DESCRIPTION

FOOD/DESIGN TECHNOLOGY TECHNICIAN

- 1 To maintain Food Technology to the Design & Technology Department.
- 2 To help ensure practical environments are safe, clean and tidy
- 3 To prepare materials for Food lessons, as requested by each member department, using the appropriate equipment. This will include keeping the food pantry in order and assisting with the cleanliness of sinks, cookers and units.
- 4 To manage stock electronically, keeping and ordering all departmental materials and equipment, whilst maintaining a record of departmental spending.
- 5 To ensure all equipment is stored securely after use.
- 6 To ensure all students' work and unused materials is returned to the appropriate storage area.
- 7 To support the department in managing resources and displays in other DT areas such as Graphics, Textiles and Product Design.
- 8 To help produce teaching aids and update displays and visual material around the department. This includes assisting with preparation and setting up displays, for events in other areas of the school.
- 9 To maintaining H&S records, including Equipment checks, Risk Assessment, COSHH, LEV and site audits.
- 10 To develop the infrastructure of facilities of the department as required, including producing bids for new machinery or equipment.
- 11 To assist with organisation of trips

- 12 To be a pro-active member of the department team and, as such, work within that team on developments and projects as required, enhance career and professional development and departmental development.
- 13 To provide written reports for internal use and external use as required by the school
- 14 To give full support to the School's Equal Opportunities Policy.

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SELECTION CRITERIA

FOOD/DESIGN TECHNOLOGY TECHNICIAN

- 1 Knowledge of statutory health and safety requirements for school Food Technology Departments
- 2 To have a sound and developing knowledge of the subject area
- 3 To have experience in the support of students from KS3-KS4 in groups and one to one
- 4 To have a genuine passion for Food Technology
- 5 To have an interest in new and emerging technologies
- 6 To help develop the work and ethos appropriate to the school.

PolyMAT is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All offer of employment is subject upon the Academy Trust receiving an Enhanced Disclosure and Barring Service Certificate (DBS), which the Academy considers to be satisfactory. If you are successful in your application, you will be required to complete a DBS Application Form. Any information disclosed will be handled in accordance with the Code of Practice published by the Disclosure and Barring Service. The post you are applying for is exempt from the Rehabilitation of Offenders Act 1974 and it is therefore an offence to apply for the role if you are barred from engaging in regulated activity relevant to children.

All shortlisted candidates will be subject to a social media check in line with the new Keeping Children Safe in Education (KCSIE) 2022 legislation.