



Ivel Valley School

Person Specification: Midday Supervisory Assistant

Education/Qualifications

Essential:

- None

Preferred:

- General level of education e.g. GCSEs

Experience

Essential:

- Experience of working with or supervising children, young people or vulnerable adults (this can include family and friends)

Preferred:

- Experience of working with children in a school setting

Skills/Knowledge/Aptitude

Essential:

- Understanding educational needs of children and young people
- Ability to work collaboratively with others
- Ability to work on own initiative when applicable
- Ability to use ICT to engage with essential school policies and procedures
- Confidence to use IT in a classroom setting

Preferred:

- Knowledge of planning and development of educational, social or fun activities

Attitude

Essential:

- Positive attitude to children and young people with special educational needs
- Willingness to be flexible
- Willingness to undertake continual professional development (training)
- Commitment to equality and inclusion

Physical

Essential:

- Able to undertake all physical aspects of the role

Other

Essential:

- This is a customer facing post and is required to be fluent in the English language.