

## 'Weaverham High School is a wonderful place to learn' OFSTED 2020



Weaverham High School is a vibrant, thriving and successful school where every member of our community feels valued, safe and supported to ensure they surpass their potential. We celebrate uniqueness and see individuals. We understand that our pupils have hopes and dreams, challenges and barriers and it our privilege to celebrate their worth and their potential. We want every child to enjoy their own journey of discovery, acquire a thirst for knowledge, creativity and imagination and develop a love for their learning.

We want pupils to leave our school not just with qualifications showing their academic success, but also with the capacity to think clearly and deeply, a desire to act with integrity and to show kindness and empathy to others, and with the character and leadership experience they need to thrive in the world.

Our staff work tirelessly to ensure individual barriers are overcome and pupils are challenged and supported in equal measure.

We nurture talent, ability and ambition with energy, creativity, determination, relentless kindness and high expectations.

**"Be the best version of you"**



### IT Technician

The Governors of Weaverham High School are looking to appoint an IT Technician to start as soon as possible. The successful applicant will be reliable, able to work on his or her own initiative as well as being able to work as part of a team.

The post is permanent subject to a satisfactory references and probationary period. The salary range for this post is Grade 5 £23,893 to £25,979 per annum, 37 hours a week, Monday to Friday 8am – 4pm, full year.

Paid public holidays and 26 days paid annual leave (rising to 6 weeks after 5 years continuous service). Paid sick leave in accordance with length of service.

Access to the Cheshire Pension Fund (a Local Government Pension Scheme) with a very generous employer' contribution rate

Access to the Working Rewards Scheme which is our employee benefits package which provides a range of benefits including salary sacrifice schemes such as childcare vouchers, bicycles, technology and mobile phones. There are also a wide range of discounts available on shopping, holidays and entertainment. The scheme also features access to Brio Leisure's Workfit scheme which has a range of facilities across the Cheshire West and Chester area.

Access to a free enhanced Employee Assistance Programme

### How to apply

Please complete the school application on [www.mynewterm.com](http://www.mynewterm.com) as fully as possible and explain any gaps in your employment history. Our school places the highest priority on keeping our children safe. Applicants will be subject to stringent vetting processes. Applicants will be subject to stringent vetting processes, including online searches for shortlisted candidate. The successful applicant will require an enhanced Disclosure and Barring Service check.

**Closing date 9am 11<sup>th</sup> July 2024**

**Applications may close before the deadline, so please apply early to avoid disappointment**

Headteacher: Clare Morgan Tel: 01606 852120 [www.weaverhamhighschool.com](http://www.weaverhamhighschool.com)



**BASIC JOB PURPOSE**

To provide hardware and software classroom support for teachers using the computer facilities. To maintain computer networks, printers and other peripherals (including installing new software), thereby minimising system's 'downtime'.

	<b>MAIN RESPONSIBILITIES</b>
<b>1</b>	Provide classroom support to teachers using the computer systems, including informing teaching staff of any known software or hardware problems, to enable the staff to meet the needs of the curriculum.
<b>2</b>	Complete minor repairs to equipment and cabling where the fault is obvious and provide on-the-spot advice to other members of staff regarding such matters, to ensure maximum availability and usage of equipment.
<b>3</b>	Generate, extend and maintain computer networks (including the installation of new software, ensuring anti-virus and other utility software is up-to-date and effective, and the performance of network management tasks) under the direction of the IT Systems Manager; to provide a user-friendly interface for all users.
<b>4</b>	Provide software support for all users by being familiar with the current software, under the direction of the IT Systems Manager, to enable the systems to be fully used by all staff and students.
<b>5</b>	Assist with e-mail, internet and related activities.
<b>6</b>	Undertake personal professional development and respond to the changing needs of the job.
<b>7</b>	Support SIMS system management and administration work, and liaise/consult with Council IT help desk as necessary to resolve system problems and issues.
Notwithstanding the detail in this job description, in accordance with the School's/Council's Flexibility Policy the job holder will undertake such work as may be determined by the Headteacher/Governing Body from time to time, up to or at a level consistent with the Main Responsibilities of the job.	



# Weaverham High School

## ICT Technician

### Personal Specification

Attribute	Essential	Desirable	How Measured
Qualifications and Training	Evidence of ICT training/education  Good levels of basic skills in literacy and numeracy	GCSE Maths and English grade C or equivalent  Level 3 in IT related subject  Microsoft Certified Systems Engineer (MCSE) or equivalent in IT	Application form /letter of application
Experience	Regular and frequent use of computers.  Experience of working in IT for 2 years including network environments	Previous work in similar environments  Work with children.  Server and Hyper V/VMWare experience	Application form /letter of application
Knowledge and Skills	Knowledge of the technical aspects of computers and computer networks  Willingness to work both independently and as part of a team  Self motivated and able to use initiative	Understanding of effective network management including user control  Hardware/software installation and repair  Able to envisage problems being pro-active in prevention	Application form /letter of application  Interview/references
Personal Qualities	Ability to work under pressure  Willingness to participate in training and gaining specific job related certification	Good communication skills to non-technical staff  Ability to problem solve  Patient with good inter-personal skills and working relations with children	Interview/references
Motivation	Commitment to task  Self reliance	Commitment to providing good service and standard of support without constant supervision  A commitment to equality and principles of fair practices	Interview/references



**Weaverham High School**

Other		Willingness to occasionally adjust working practices and arrangements to meet emergencies/changed circumstances  Able to lift large boxes and goods	Interview/references
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