



Bishop's Hatfield Girls' School

Headteacher: Mr A Wood BA (Oxon), PGCE, MBA, NPQH
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BHGS is a company limited by guarantee Company number: 07831507 Charity number: EW01517



Job title:	HEAD OF YEAR (PASTORAL SUPPORT)
Salary:	H5-H6 - 27,115 - 31,773 including fringe (pro rata, ie actual salary £23,193 - £27,177)
Hours:	37 hours per week term time only + 5 INSET days (total 39 working weeks pa) - part-time applications will be considered
Responsible to:	Deputy Headteacher (Inclusion)
Contract:	Permanent

We require a non-teaching Head of Year to provide pastoral support to our pupils. More than ever before, young people need support with their learning and development and we are looking for an enthusiastic, caring and committed individual to join a friendly and highly dedicated pastoral team. We hope that you will want to help us towards our goal that all members of our community be able to 'achieve their potential and enjoy the journey'. The role covers a range of activities working both one-to-one with individual pupils and in groups. You will have responsibility for monitoring and supporting pupils, promoting positive behaviour and attendance, and working with form tutors to provide support to them. Heads of Year have a key role in our school and you will join an established and committed team of five Heads of Year. Each Head of Year has responsibility for one year group but the whole team works together to support our pupils in both their personal and academic development. A full induction and training programme will be provided for the successful applicant.

The school's Admissions Code gives priority places to children of staff. We give high priority to staff development and staff are able to apply for our Professional Development Award which provides bursary payments to help finance CPD that goes beyond the school's usual training programme.

Visitors tell us that our school is a friendly, lively and stimulating community where we emphasise the importance of the individual's contribution and take pleasure in sharing and celebrating achievement. They commend the good behaviour of the pupils and their thirst for knowledge. Bishop's is a diverse community that offers mutual support and encouragement and expects everyone within it to respect others' heritage, identity, religion and beliefs. We hope that the values, self-discipline and sense of personal worth that pupils gain here will be a support throughout their lives as British and Global Citizens. We welcome applications from all members of the community and always encourage interest from racially minoritised communities and from other groups that are underrepresented in the UK education system. We are a single sex school but we encourage any gender to apply for staff posts.

"Pupils flourish and support each other to succeed"



Bishop's Hatfield Girls' School is heavily oversubscribed and has around 950 pupils on roll, including the Sixth Form. We are fully committed to our values of teamwork, respect, honesty, trust, kindness and ambition. The school successfully completed its most recent Ofsted inspection in December 2022 and was judged to continue to be 'Outstanding'. However, we are not driven by Ofsted and place a strong emphasis on developing the whole person, through improving pupils' knowledge, skills and character. The school has benefited from a total rebuild completed in 2017 and enjoys excellent state of the art facilities. BHGS holds International School Status, holds the Music Mark accreditation and is a Fairtrade School. Hatfield is within easy reach of London and other areas and the London Fringe Allowance is payable.

This is an exciting opportunity to join our friendly and supportive school at a time of growth and development.

We take the safeguarding of our students extremely seriously and an enhanced disclosure will be sought through the Disclosure and Barring Service as part of the school's pre-employment checks.

If you would like to visit us, prior to making an application, to find out more about the role and see for yourself how our pupils learn in a vibrant, supportive environment please contact Sally Fullerton at fullerton@bishophatfield.herts.sch.uk

*An Equal Opportunities' Employer,
Bishop's Hatfield Girls' School is committed to
the protection and safety of its pupils and expects all
staff to share this commitment.*

Closing date for applications: Monday 20th January 2025, 9am

Interview and assessment date: tbc

PLEASE APPLY VIA MY NEW TERM