

Ashton Park School
Head of Maths Job Description



Hours	Full time 32.5 hours per week
Grade / Salary	M1 - UPS3 (£31,650 - £49,084) + TLR 1B (£12,039)
Contract Type	Permanent
Line Manager	Senior Leadership Team
Line Management	Maths leadership team, Maths team members.
	<p>Leadership responsibilities</p> <ul style="list-style-type: none"> • Lead the Maths faculty with vision and ambition to ensure the highest quality of education in Maths across Key Stages 3-5. • Strategically lead on improving progress and attainment in Maths. • Strategically lead on curriculum development in Maths across all three key stages to ensure the delivery of a high quality, aspirational curriculum that promotes the acquisition of knowledge and development of deep understanding, to support excellent progress and attainment for all students. • Ensure that well planned schemes of learning are in place with the accompanying resources to meet the academic needs of all students. • Implement the School Development Plan at a faculty level. • Implement a strategic faculty development plan and regularly engage with high quality assurance to monitor impact, evaluating success and identify further areas for development. • Build high quality relationships with parents/carers, the Trust and the wider community. • Regularly monitor the progress of pupils using appropriate data and lead the raising attainment process across all three Key Stages in Maths. • Be accountable for supporting teachers in your faculty to consistently follow school policies and practice and provide support where appropriate. • Lead strategy and practice in promoting numeracy across the whole school. • Seek opportunities to work collaboratively with stakeholders across the Trust and the wider education community. • Undertake tasks as required by the Headteacher/SLT to ensure the efficient and effective running of the Faculty.

	<p>Teaching and Learning</p> <ul style="list-style-type: none"> • Ensure whole school teaching and learning priorities are embedded across the Maths faculty. • Be a highly effective classroom practitioner who is able to model high quality teaching and learning to teachers within your subject area and across the wider school community. • Keep up to date with current research in teaching pedagogy and curriculum development to inform improvements to teaching and learning across the Maths faculty. <p>Behaviour and Ethos.</p> <ul style="list-style-type: none"> • Be a positive role model for staff and students. • Promote and develop high standards in behaviour for learning across the school. • Support staff in the faculty to uphold the highest expectations, are aware of and comply with the policies and procedures relating to behaviour, safeguarding, health & safety, equal opportunities, confidentiality and data protection. • Be accountable for rewards and behaviour in your curriculum area. • Communicate with parents in a professional manner at all times, promptly responding to parental enquiries by telephone, letter or email as appropriate.
<p>Further Information</p>	<p>Line Management</p> <p>Directly line manage team members and be responsible for the Professional Learning and Development of others.</p> <p>Dimensions</p> <p>Excalibur Academies Trust is a Multi-Academy Trust of 20 schools across the age range from Nursery to Sixth Form.</p> <p>Special Notes</p> <p>Safeguarding</p> <ul style="list-style-type: none"> • Excalibur Academies Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. As the responsibilities of this post are defined as regulated activity, the person appointed is required to have an enhanced DBS check with barred list information.

PERSON SPECIFICATION

Job Title:	Head of Maths
Location:	Ashton Park School

KEY CRITERIA	ESSENTIAL
Qualifications and training	<ul style="list-style-type: none"> • Qualified Teacher Status • Good honours degree • Middle leadership experience • A proven track record in raising standards • Experience in a Secondary setting
Strategic Leadership	<ul style="list-style-type: none"> • Clear vision and ability to lead and develop aspects of the school improvement strategy • Commitment to developing a school ethos focussed on raising attainment and promoting excellence • Experience of managing a team or area of responsibility • Commitment to build and manage high performing teams • Production and implementation of appropriate improvement plans and policies • Clear knowledge and understanding of the implications of current educational developments relevant to specific areas of responsibility
Teaching and Learning	<ul style="list-style-type: none"> • Full knowledge of Maths National Curriculum • Placement of learning at the centre of strategic planning, monitoring and evaluation • Ability to make sound judgements about the quality of teaching and learning • Excellent classroom practitioner • Excellent understanding of pedagogical issues including latest research and inspection findings
Raising Standards	<ul style="list-style-type: none"> • Ability to lead the effective use of data to understand the strengths and weakness of the faculty and inform appropriate actions • Ability to address performance issues, discuss relevant issues and achieve a resolution • Proven track record of achieving excellent outcomes
Developing self and working with others	<ul style="list-style-type: none"> • Ability to set appropriate and challenging targets for self and others • Ability to make decisions • Understanding when to consult or seek advice and be responsive to feedback • Ability to coach, mentor and lead others • Highly effective communication skills
Personal Qualities and Attributes	<ul style="list-style-type: none"> • Excellent interpersonal skills with the ability to enthuse and motivate others • Ability to prioritise • Ability to work under pressure, remain calm and focussed • Resilient and energetic • Dynamic, positive, creative and reflective • Open and approachable • Conscientious, honest and reliable