

**Tudor Grange Primary Academy Meon Vale**

**Person Specification: General Teaching/Support Assistant (Grade 3 – Level 2, Teaching Assistant)**

	<b>Essential</b>	<b>Desirable</b>
<b>Qualifications</b>	<p>TA Qualification (NVQ Level 2 or equivalent in relevant area)</p> <p>Commitment to further professional development</p>	
<b>Experience</b>	<p>The TA should have experience of:</p> <ul style="list-style-type: none"> <li>• Supporting a Class teacher</li> </ul>	<p>Knowledge and experience of the Primary age range.</p>
<b>Knowledge and understanding</b>	<p>The TA should have knowledge and understanding of:</p> <ul style="list-style-type: none"> <li>• the monitoring and reporting of pupils' progress;</li> <li>• the statutory requirements of legislation concerning Safeguarding children;</li> <li>• The positive links necessary within school and with all its stakeholders;</li> </ul>	<p>In addition, the TA might have knowledge, understanding and specific skills in the following:</p> <p>Phonics/reading programme                      Speech and Language support                      First Aid qualification                      Level 2 Food Handling                      Behaviour management strategies                      Positive Handling                      Ability to use ICT to support learning</p>
<b>Skills</b>	<p>The TA will be able to:</p> <ul style="list-style-type: none"> <li>• play a key role in the development of provision at our inclusive school;</li> <li>• promote the school's aims positively;</li> <li>• develop good personal relationships within a team;</li> <li>• establish and develop close relationships with parents and the community;</li> </ul>	

	<ul style="list-style-type: none"><li>• communicate effectively (both orally and in writing) to other staff;</li><li>• remain calm when under pressure and employ tact and diplomacy in difficult/sensitive situations;</li><li>• create a happy, challenging and effective learning environment;</li><li>• support the children's learning, social and emotional development, alongside their independence;</li><li>• demonstrate a love of children, be nurturing, patient, flexible and be able to use their own initiative.</li></ul>	
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