



Tudor Grange Academies Trust

**Teaching Assistant
Grade 3
Points 5 - 6**

Core Purpose

To provide support for the educational and personal needs of pupils, which ensures that they have equality of access to opportunities to learn and develop.

To act as an integral part of the Academy staff team and to support all colleagues in maintaining and developing the ethos, values and expectations of the academy and support agreed Academy policy in all areas.

Specific tasks

- To work collaboratively with teaching staff with their responsibility for the development and education of children, including those with special physical, emotional and educational needs by utilising your knowledge and specialist skills across a range of specialist disciplines.
- To meet the needs of pupils through implementation of knowledge and skills relevant to the phase in the Academy.
- To demonstrate a commitment to one's own training and development.

Responsibilities and tasks

- Supervise the activities of individuals or groups of children to ensure their safety and facilitate their physical and emotional development.
- Undertake those activities necessary to meet the physical and emotional needs of individuals and groups of children, including students with educational, physical or emotional special needs.
- Actively engage in the pre-determined educational activities and work programmes to assist in personal and individual development of individuals or groups of pupils.
- To monitor individual pupil's and support identification of barriers to progress, achievements and report these to the designated supervisor as appropriate.
- Use specialist skills to undertake those activities necessary to meet the physical and emotional needs of students
- Use and undertake specialist skills to foster the intellectual and social development of children.
- Within competence to assist the teacher in the delivery of educational and developmental work programmes
- Assist the teacher in the planning of work programmes for individuals and groups of children.

Generic Responsibilities:

To promote the wellbeing and safeguarding of all pupils.

To undertake any reasonable duties as requested by a line manager.

To work in accordance with the aims and policies of the Academy and to promote the ethos of the Trust.

Supervisory Responsibility

To act as co-ordinator for a group of Teaching Assistants in liaison with the Line Manager / Principal

Line Manager:

Principal