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Alcester Grammar School



Food & Nutrition Technician

In the region of 17 hours per week

Open to discussion around hours being slightly less or slightly more, to suit the right candidate

190 days per academic year ie: **Term Time + some Inset Days to a total of 190 days per year**

Pay scale range AGS Band B.03 to B.04.

For example: **Actual Pro Rata Salary £8,755.19 p.a.** if 17 hours per week & 190 days p.a.

Start September 2024

Welcome from the Principal



Thank you for showing an interest in working at Alcester Grammar School.

We are one of the country's highest performing state schools, and we pride ourselves on being an uplifting place to work and study, and a community where everybody is happy and valued.

Forward-thinking, selective and co-educational, AGS is a truly special, unique and outstanding institution that offers a rich, ambitious curriculum and a broad all-round education, supported by outstanding pastoral care. When you visit, you will be impressed by a warm and purposeful atmosphere, underpinned by the dedication and talent of the staff and the positive attitude and enthusiasm of the students. As well as our focus on academic achievement, we are committed to enhancing enjoyment and interest in learning in the broadest sense, with a real focus on developing individual talents.

This is a rare opportunity to join a school where you can indulge your creativity, refine your skills, and enjoy an atmosphere that respects your professional autonomy. We are fully committed to staff development and CPD.

For more information about the role please do read through this pack - or contact me at any point at r.thorpe@alcestergs.com. I look forward to receiving your application.

Thank you again for your interest in the post – please don't hesitate to get in touch

R Thorpe

*Nurturing aspiration, achievement,
and opportunity for all*



Rachel Thorpe - Principal

Why work at AGS?



Why do AGS staff generally stay so long and describe the school as the best that they have ever worked in?

- At AGS teachers have the **freedom to teach**. Students have a thirst for learning, they are highly motivated and engaged. Teaching at AGS is **fun and rewarding**.
- A culture of **professional autonomy** and a dedicated support staff - you join a real '**AGS Family**'.
- We recognise that our staff (like our students) have other commitments away from school and are entitled to a **healthy work-life balance** and we support our staff with family or other commitments wherever possible.
- **High quality bespoke CPD** is provided for all staff - we are committed to supporting professional development.
- We are located in a highly convenient location in South Warwickshire, just over half an hour's drive from Birmingham and easily commutable from Worcester, Stratford, Coventry, Warwick or Cheltenham. It is a **beautiful part of the country** with superb amenities and eminently affordable housing. Anybody joining us is likely to see not just a significant increase in the quality of their professional life, but a commensurate increase in the quality of life outside of school.
- Free **onsite parking, onsite gym and multi-faith prayer room**



'The new principal and senior team provide exceptional leadership' (Ofsted 2022)

Job Description



Job Title: Food & Nutrition Technician

Responsible to: Head of Food & Nutrition

General duties:

- Preparing equipment and teaching areas for practical activities, demonstrations and science investigations
- Maintaining equipment and managing food storage and supplies: in the food storage area, student kitchens and teaching areas
- Supporting teachers in practical classes, but **not** leading learning lessons
- Carrying out administrative tasks and other functions related to the smooth running of the department, e.g. ordering or purchasing ingredients, printing, photocopying
- Ensuring a safe and hygienic environment, addressing health and safety issues in the room
- Work on your own initiative as well as a member of a team
- Plan and prioritise your work effectively
- To attend and participate in relevant meetings as required

Maintaining Work Areas:

- To ensure that food technology rooms and equipment are kept clean and tidy and that all food technology room safety regulations are met, including checking equipment for safety and cleaning

- Liaising with other departments to report any repairs required to larger equipment, classroom fittings or ICT equipment
- Sterilising equipment and advising students on safety aspects of particular practical work
- Ensure that fridges, cookers and equipment are kept clean and that a deep clean is undertaken when required
- Ensure that all equipment is accounted for, in the correct place and replaced where necessary
- Ensure that all equipment is stored in a safe, hygienic and appropriate manner

Resources

- To monitor supplies of stock and inform line manager when further supplies of resources or ingredients are required; check foods delivered against orders and liaising with the finance department where necessary
- Storing equipment and stock appropriately; carry out stock taking and inventory checks
- To record breakages and loans, in accordance with school policy, and assist with department filing, including maintenance of up to date catalogues and price lists.
- To assist with the preparation and photocopying of materials for lessons, display and projects.

Person Specification



It is expected that the successful applicant will be able to fulfil the following criteria:

- Have a good standard of education, including English and Maths
- Have a basic knowledge of health and hygiene in the kitchen area and be willing to undertake basic food hygiene certificate training if not already held
- Excellent organisational skills
- The flexibility to adapt to changing workloads, demands and new school challenges
- Positive “can do” attitude
- Remain calm and work under pressure when required
- Approachable
- Ability to work well as part of a team but also be able to work independently
- Friendly, reliable, trustworthy and flexible in days worked



Tours of the school can be arranged, we would be delighted to show you around.

Recruitment Information



Alcester Grammar School is committed to safeguarding and promoting the welfare of children and young people. We expect all staff to share this commitment and to undergo appropriate checks, including enhanced DBS checks.

Alcester Grammar School is committed to developing a culture of inclusion in our school for the benefit of all staff, pupils and governors. We believe that all staff should thrive irrespective of race, religious beliefs, disability, gender, gender identity, and sexual orientation. We recognise and respect values and difference and we work to remove any barriers which inhibit the development of people, including recruitment and retention.



'Staff are very proud to work at this school' (Ofsted 2022)