**Education Support Worker Job Description**

**Role:**

The role of the **Education Support Worker** will ensure the delivery of the Post 16 Outreach programme to 5 Post 16 young people.

You will be responsible for the day to day provision working alongside the Outreach team to ensure the EHCP needs of the young people are met and contribute to improving the quality of life for these young people.

**Requirements:**

The C1 Education Support Worker should have experience of working with either young people or adults with Complex Autism, communication needs and SEMH.

Experience working in the care, education and or health sector would be beneficial.

Ideally the Education Support Worker will have received training however a full training package will be offered to all.

**Possession of a driving licence (minimum one year) is desirable.**

Ability to work autonomously and as part of a team to meet the needs of the young people.

Ability to deliver personalised provision understanding and putting in place advice and recommendations from Multi-Disciplinary team.

Across school we have a “learner centred” approach. We have a holistic approach to teaching young people, helping them wherever possible with challenges that life may throw at them. We have an “all hands on deck” approach, so when you are not fulfilling the elements of your C1 role, you may be asked to assist in other areas as directed. All the duties outlined are carried out under the general direction of SLT.

**Key Responsibilities**

* To work with the Teacher Responsible for Post 16 Outreach and Outreach Team Leader to deliver the outreach provision of Broomfield South SILC.
* The successful applicant would get the opportunity to support a number of our young people at home and in the community.
* To enable our young people on a daily basis to access our provision of specialist services and to support, empower and encourage them to progress and gain skills that lead to increased independence using the Outreach curriculum.
* To ensure young people’s files, reviews, paperwork etc. are up to date.
* Teach and further develop our young peoples skills in communication, interaction and social behaviour.
* To provide support to young people outside of Broomfield premises including in the home, outings, group social outings (such as community venues, leisure centres, parks and libraries.)
* To work as part of a team in developing good communication systems, maintaining effective relationships and promoting good practice.
* To reinforce appropriate behaviours and be a role model to the individuals we support following the schools Positive Behaviour Policy and Emergency Care and Control.
* To analyse information and dynamically risk assess situations and take appropriate action seeking advice where necessary.
* To provide written online reports, carry out administrative tasks and update young peoples key information such as All About Me and BIPRA.
* To attend and contribute to meetings and discussions such as group supervision.
* To constantly be aware of and be flexible in meeting the needs of our young people.
* Create opportunities for members to gain new experiences or practice the skills they possess or are in the process of learning.
* Work within the staff team to identify and assess difficulties and behaviours and agree constructive solutions to problems in partnership with the young people and other staff.
* To implement all school policies and procedures to the highest possible standards.
* To conduct yourself in a professional, discreet yet sensitive and friendly manner.
* To learn and understand more about Autism Spectrum Conditions and utilise organisation’s working practices and strategies, ensuring the best possible approach and outcomes for each individual.
* Complete any designated training to support your role and implement CPD taken.
* To be responsible for safeguarding all pupils and promoting their welfare by adhering to all child protection procedures.

**Any Special Conditions of Service:**

There is a requirement to submit to an enhanced Criminal Records Bureau background check. Term time working. There may be a need to occasionally work outside of school hours and off school premises, as required by the school. No smoking policy.

This job description is subject to change at any time, with prior discussion with the employee, in line with the requirements of the school.

I acknowledge that I have seen and received a copy of the above job description

Name:

Signed: Dated: