**SUMMARY OF MAIN DUTIES / RESPONSIBILITIES**

**Job Title:** **EYFS teacher**

**Line manager AVP EYFS**

**Job Purpose:**

* Plan and teach well-structured lessons to assigned classes, following the school’s plans, curriculum and schemes of work
* Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
* Adapt teaching to respond to the strengths and needs of pupils
* Set high expectations which inspire, motivate and challenge pupils
* Promote good progress and outcomes by pupils
* Demonstrate good subject and curriculum knowledge
* Participate in arrangements for preparing pupils for external tests
* To undertake other duties and responsibilities as is reasonably directed by the Principal

# KEY RESPONSIBILITIES AND ACCOUNTABILITIES

# Learning and Teaching

* Create and maintain an environment and a code of behaviour that promotes and secures good teaching, effective learning and high standards of achievement.
* Develop, use and apply subject expertise to secure appropriate and consistent progress for all students across the range of background and ability.
* Develop and apply a range of effective learning and teaching strategies to raise the achievement of students, maintaining an up to date knowledge of good practice in EYFS Learning and Teaching techniques.
* Observe and be observed by colleagues and utilise feedback effectively.
* Participate in pedagogic discussion and development, to share effective practice with colleagues.
* Use performance data to inform planning and teaching, including the evaluation of students’ progress and setting of appropriate interventions to ensure progress.
* Make effective use of links with the community including business and industry, to extend the curriculum and enhance learning and teaching.
* Create and maintain an effective partnership with parents to support and improve student and community achievement and personal development.

# Relationships with Others

* Participate in the Performance Management Cycle and INSETs.
* Participate in the induction of new staff into the school community.
* Maintain good working relationships with colleagues, students, parents/carers, governors, the community and Trust and ensure all communication is consistent with the school’s ethos.

# Accountability

* Make best use of all resources to support the attainment of students.
* Ensure that parents/carers and students are well informed about the curriculum, attainment and
* progress and about the contribution they can make in supporting their child’s learning.
* Carry out any such duties as may be reasonably required by the Principal.

# Other Responsibilities

* Promote the Trust’s vision.
* Champion the Trust’s core values.
* Contribute to the wider life of the Trust and the ESF community as appropriate.
* Carry out any such duties as may be reasonably required by the Trust.

# Records Management

All staff who create, receive, and use records in the course of their job are responsible for ensuring that records are managed appropriately. It is therefore likely that this post-holder will have responsibility for record-keeping as part of the role. Employees are required to be conversant with the Trust’s policies and procedures on records management.

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| **ESSENTIAL** | **DESIRABLE** | **HOW MEASURED** |
| **QUALIFICATIONS** | | |
| Degree or equivalent |  | Application form and certificates |
| Teaching qualification (EYFS) |  | Application form and certificates |
| Qualified Teacher Status (QTS) |  | Application form and certificates |
| Evidence of further professional development |  | Application form and certificates |
| Other certificates or qualifications | Paediatric First Aid | Application form and certificates |
| **KNOWLEDGE AND EXPERIENCE** | | |
| In-depth knowledge and understanding of national primary curriculum and EYFS and pedagogical issues in relation to EYFS |  |  |
| Demonstrable understanding of child development and effective teaching and learning strategies and how they may be used to raise attainment and progress of all students, including those with special educational needs |  | Application form, interview |
| Experience of Planning and delivering the EYFS curriculum. | Experience of working as a member of an EYFS team. | Application form, personal statement, references |
| The ability to articulate how the Christian ethos could be developed and the capacity to contribute to this | Experience of working in a school with a distinctive Christian ethos | Application form, personal statement, interview |
| Knowledge and understanding of the EYFS Statutory Framework |  |  |
| Knowledge of relevant EYFS data and how it is used to improve student outcomes. | Experience of working strategically with data to improve pupil outcomes. | Application form, personal statement, interview |
| Understands characteristics of effective learning strategies used to raise student attainment and progress engaging all students |  | Application form, interview |
| A demonstrable record of excellent classroom practice |  | Application form, interview |

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| **ATTITUDES** | | |
| Promote and safeguard the welfare of all students and staff |  | Personal statement, assessment process |
| A commitment to the Christian Ethos of Christs College in all aspects of Academy life |  | Personal statement, assessment process |
| To support and develop students with a wide range of educational needs |  | Personal statement, assessment process |
| Committed to continual professional development, in particular with regard to EYFS |  | Personal statement, assessment process |
| **RELATIONSHIPS** | | |
| Excellent interpersonal and communication skills to support students’ needs |  | Personal statement, assessment process |
| A team player who seeks to have positive and mutually supportive relationships with colleagues |  | Personal statement, assessment process |
| **SKILLS & WORK-RELATED REQUIREMENTS** | | |
| A clear Enhanced DBS check |  | DBS Check, application papers |
| Strong interpersonal skills both written and oral |  | Personal statement, assessment process |
| Self-motivated, resilient and tenacious, consistent in the development and application of high standards |  | Personal statement, assessment process |
| Ability to work under pressure to meet deadlines |  | Personal statement, assessment process |
| Creative thinker and able to anticipate and solve problems |  | Personal statement, assessment process |
| Excellent IT skills and use of appropriate technology |  | Personal statement, assessment process |
| Has a proactive approach, anticipates opportunities and issues and attends with a sense of urgency |  | Personal statement, assessment process |