

Job Description



Deputy Designated Safeguarding Lead

Astrea Academy Dearne

Salary:	£33,401 - £35,391	Reports To:	Designated Safeguarding Lead
Actual Salary:	£33,401 - £35,391	Start Date:	As soon as possible
Contract:	Fixed term for 4 terms (maternity Cover)	Location:	Astrea Academy Dearne

Purpose of the Role

The Deputy Designated Safeguarding Lead is required to play a key part in the leading of safeguarding, child protection and online safety across the Academy, with the aim of ensuring the safeguarding and welfare of our students is a clear priority. The purpose of the role is to provide sustainable, high-quality, and visible leadership in order to create a strong culture of safeguarding. The DDSL will represent the ethos, values, and approach of the Academy to students, parents, and staff.

Main Duties and Responsibilities

Key responsibilities and duties

- ★ Undertake the role of Deputy Designated Safeguarding Lead as outlined in Keeping Children Safe in Education.
- ★ Developing and maintaining a strong culture of safeguarding across the Academy
- ★ Develop, implement, and supervise appropriate responses to safeguarding and child protection concerns including managing disclosures and making the appropriate safeguarding referrals
- ★ Establish and maintain effective working partnerships with other agencies and individuals, to increase understanding and awareness of student needs
- ★ Encourage a culture of listening to children and taking account of their wishes and feelings in all circumstances which concern them
- ★ Support continuous professional development of the extended staff team through in-house briefing and training
- ★ Make effective use of CPOMS online recording and monitoring system, keeping detailed, accurate records of any safeguarding concerns and subsequent action taken. Quality assure the records made by all members of staff, through regular review of incidents within the CPOMS system
- ★ Key Responsibilities and Duties
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General

- ✳️ All employees are required to meet the expected level of performance necessary for undertaking their role, whilst demonstrating positive behaviours in line with Astrea Academy Trust Values
- ✳️ Astrea Academy Trust is committed to safeguarding and promoting the welfare of children and young people. We expect all employees to share this commitment
- ✳️ All employees are required to comply with all Astrea Academy Trust statutory and school policies and act in accordance with them as necessary
- ✳️ All employees are required to demonstrate a continued commitment to professional development and undertake all relevant mandatory training associated with their role
- ✳️ This list of key responsibilities is not intended to be exhaustive and is a general outline of the typical duties and responsibilities expected to be carried out whilst accepting that these may vary.

Education and Qualifications

- ✳️ Essential - Evidence of further qualifications towards the post.
- ✳️ Desirable - Level 3 or Equivalent qualification.

Experience

- ✳️ Experience working in a Designated Safeguarding Lead/Deputy role
- ✳️ Experience in working within safeguarding in education policies, practices, and procedures
- ✳️ Experience in managing disclosures and allegations of a safeguarding nature
- ✳️ Experience working within or with an education setting
- ✳️ Experience of working with multi-agency safeguarding partners - reporting concerns, disclosures, allegations
- ✳️ Experience in preparing for and attending CIN meetings, Core groups, Child Protection Conferences and other multi-agency safeguarding meetings.
- ✳️ Experience of completing Early Help Assessments, developing support plans and leading the robust reviews of them.

Knowledge, skills and abilities

- ✳️ A Working Knowledge of Keeping Children Safe in Education and Working Together to Safeguard Children and other key legislation and guidance documents
- ✳️ Excellent communication, presentation, and ICT skills
- ✳️ The ability to build and maintain positive working relationships with professionals and families
- ✳️ The ability to engage and work positively with families that are experiencing complex issues or crisis situations
- ✳️ Full driving license (including Category D) or the ability to travel
- ✳️ Experience of working in or with Children's Social Care or other safeguarding partnership agencies

- ★ Successful and demonstrable experience of dealing with a range of pastoral issues positively
- ★ Demonstrable experience in the development of strategies for managing disengagement and poor attendance
- ★ Understand the importance of inclusion and ability to ensure that all staff adopt inclusive practices
- ★ Understand monitoring and evaluating systems in an Academy setting
- ★ Ability to make effective use of attendance, safeguarding, behaviour and attainment data
- ★ Evidence of the development of partnerships.

Astrea Academy Trust is committed to safeguarding and promoting the welfare of children and young people. We expect all staff and volunteers to share this commitment. Posts are subject to enhanced DBS checks.

Astrea Academy Trust are delighted to be part of such an important movement, which will ensure we have the guidance to challenge attitudes towards disability, tap into wider talent pools and help all individuals across the Trust fulfil their potential and realise their aspirations. As a disability confident employer we have pledged to promote a culture that ensures there are no barriers to the development and progression of disabled staff