



The Burway, Bromfield Road,
Ludlow, Shropshire SY8 1GJ
Telephone: 01584 872691
Email: admin@ludlowschool.com
Web: www.ludlowschool.com
Headteacher: Paula Hearle
Chair of Governors: Barbara Ball

Dear Applicant

Pastoral Support Officer

Firstly, I would wish to thank you for taking the time within a busy schedule, I am sure, to express an interest in the position of Pastoral Support Officer at Ludlow CE School. The information here, and on our website, cannot fully encapsulate the essence of the wonderful school that awaits an individual with passion, integrity, drive and ambition; this is a real opportunity for an outstanding professional to make a difference to the lives of young people, as well as the staff, parents and carers who shape their future.

Ludlow CE School is a securely “Good” school, but we aspire to be so much more for our whole community. Our core Christian values of Excellence, Resilience and Care need to be lived by the people within our school, and our staff are vital in role-modelling the relationships that will benefit everyone now and in the future.

We are seeking to appoint a professional, confident, flexible and well-organised person to work as a Pastoral Support Officer. The aim of the role is to support the emotional, educational and physical wellbeing of students, providing pre-planned and/or emergency cover of classes or groups of students in the absence of other classroom staff when required. The postholder will contribute to overall good order within the school, including behaviour management, and promote the general progress and achievement of students.

The school benefits from a clean, well-maintained and spacious site, in an idyllic setting and is a key member of the Diocese of Hereford Multi-Academy Trust (DHMAT), which has offices based in Ludlow, itself. The Trust operates an Employee Assistance Programme, that offers well-being advice and guidance, as well as membership rewards.

We place much emphasis upon the well-being of all staff in our school community. We strive to maintain a healthy work-life balance via strategies such as agreed email curfews, a sympathetic meetings calendar, meaningful assessment and reporting systems, as well as opportunities for staff to relax together socially. Very few opportunities arise for teaching positions at Ludlow CE school, as our staff are reluctant to move away.

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I sincerely hope that this information, alongside the website, gives you enough of a picture of our school, and that you are excited to apply for this position within the community and wider Trust. If you do require further information, please contact us, via the school, to have questions answered.

Thank you for taking the time read about our precious children and school, and I look forward to receiving your application, and, potentially, meeting with you soon.

Yours sincerely

A handwritten signature in black ink, appearing to read 'M. Burton', with a long horizontal flourish extending to the right.

Mark Burton
Headteacher