



Fulbrook

Your School for Life

COVER SUPERVISOR

Working Hours: 37 hours per week, term time only (including Training Days)
39 weeks per year.

Contract Type: Permanent

Grade: NJC Spine Point 5 to 7

Salary: £23,500 - £24,294 FTE - Actual £20,100 - £20,780

Start date: As soon as possible

We are seeking an enthusiastic, reliable and friendly person to join our staff team in the Cover Supervisor position; we are looking for a suitably experienced individual, to start as soon as possible.

A Cover Supervisor manages classes of pupils, when the teacher is absent through illness, or needs to attend a meeting or a training session. A cover supervisor will work during school hours and, in addition to supervising the class, will oversee the completion of the work that has been set. The position would suit a highly motivated and flexible person.

The work can be extremely rewarding, but it can also be demanding; there is a high level of responsibility in managing a class. On days when there is no staff absence, the successful candidate will be expected to support in the classroom.

Previous experience of working in a school would be desirable, but this is not essential. The post would be ideal for someone considering becoming a teacher in the future. Training and support will be given. The successful applicant will be able to demonstrate:

- Excellent interpersonal and communication skills.
- Good organisation and prioritising skills.
- The ability to maintain confidentiality.

In light of the plans for the future of the school and its move to secondary status, this is an exciting and crucial time, as we develop our provision for students up to the age of 16.

Fulbrook is a very popular, high achieving school, which is now an extended secondary school, providing education for Years 5 – 10 and extending the offer to Year 11 by September 2024. Please visit our school website to learn more about the school vision. The future is coming... Come with us!

Set in a magnificent green field site, just within the county boundary of Bedfordshire, the school is close to the exciting and vibrant city of Milton Keynes in Buckinghamshire. Our current number on roll is 500 <https://www.mynewterm.com/jobs/137904/EDV-2023-FA-36929>. As a 9-16 extended secondary school, we shall have approximately 720 pupils on roll by 2024.

We are a school, where everyone is known, valued and supported to achieve personal success.

We offer a very popular cash back health insurance package, providing dental, optical, diagnostic consultations, scans and various therapies including physio, chiropractic and osteopathy.

Fulbrook is committed to safeguarding and promoting the welfare of children; all staff are expected to share this commitment and all applicants must be willing to undergo child

protection screening, including checks with previous employers, prior to interview. An enhanced DBS (Disclosure and Barring Service) check is required for all successful applicants.

How to apply:

- View the detailed Job Description and Person Specification below
- Return your completed application form to Sarah Kenworthy, School Business Manager by email to: recruitment@fulbrook.school. CVs cannot be accepted.
- www.fulbrook.school

Closing date for applications and interviews: As soon as possible