



**COVER SUPERVISOR – TERM TIME ONLY**  
**St Thomas More Catholic Secondary School**

**Salary Range - £23,500 - £24, 294 (FTE) – NJC Scale points 5 – 7**  
**(actual salary will be a pro-rata of the FTE. Starting salary dependant on skills and experience)**

**Permanent from September 2024**

**8.45 – 3.45 Monday to Friday, term time plus five training days**

*Our Lady Immaculate Catholic Academies Trust is a large Catholic Multi Academy Trust situated in the northern half of the Catholic Diocese of Northampton formed by the merger of three former Catholic Trusts in February 2020. The Trust currently leads and manages ten Catholic primary schools located across the geographical area of Northamptonshire and Bedfordshire and, two Catholic secondary schools, St Thomas More in Bedford and Thomas Becket in Northampton.*

St Thomas More Catholic Secondary School is a successful, 11-18 secondary school in Bedford. In October 2023 the school was judged by OFSTED as GOOD in all areas, capturing some of what makes our school such a great place to work stating that we have a close-knit community with a strong 'family' ethos. Pupils appreciate and embody the school's Catholic values of faith, hope and love.

We are looking for a capable and confident individual to join our teaching staff and provide classroom supervision in the absence of a regular teacher. You will not be responsible for setting work but will supervise and help students with their learning and be expected to maintain a positive learning environment in a classroom setting.

You will need to work effectively as part of a small team and have good communication skills. Previous experience of working in a school, preferably in a classroom support role and an understanding of the educational system are essential. This opportunity would suit applicants considering a teaching career in the future and need to gain classroom experience.

Further information about the school can be viewed on the school website: [www.st-thomasmore.org.uk](http://www.st-thomasmore.org.uk) or on the Trust website [www.olicatschools.org](http://www.olicatschools.org).

Applications can be submitted either via the schools website <https://www.st-thomasmore.org.uk/current-vacancies> or the Trust's vacancies page here: <https://www.olicatschools.org/joinus/currentvacancies>. This will invite you to apply online via the Trust's applicant tracking system MyNewTerm.

**Interview date: To Be Confirmed**

**Closing date for completed application by no later than noon on 1<sup>st</sup> July 2024**

*St Thomas More is committed to safeguarding and promoting the welfare of children and young people and expects all employees and volunteers to share this commitment. The suitability of all prospective employees or volunteers will be assessed during the recruitment and selection process in line with this commitment. Successful applicants will be required to undertake an enhanced DBS check.*

**Suitable candidates may be interviewed before the closing date and the school reserves the right to withdraw the position if an early appointment is made. Applicants are therefore encouraged to apply early.**

