

SEN Level 3 Teaching Assistant - PERSON SPECIFICATION

Qualifications & Training	Essential	Desirable	How Assessed
Hold a recognised and relevant NVQ Level 3 qualification	X		Application Form
Hold a First Aid qualification		X	Application Form Interview
Skills & Knowledge	Essential	Desirable	How Assessed
Previous experience of working as a Teaching Assistant	X		Application Form & Interview
Previous experience of working with children who have special educational needs	X		Application Form & Interview
Ability to utilise IT to support learning	X		Application Form & Interview
Able to take direction and prepared to work independently and show initiative and ready to adapt when required	X		Application Form & Interview
Be committed to own professional development and undertaking training and short in-service courses when required	X		Application Form & Interview
Safeguarding	Essential	Desirable	How Assessed
Understanding of current statutory processes, procedures and associated documentation	X		Application Form & Interview
Evidence of a commitment to safeguarding and promoting the welfare of children and young people	X		Application Form & Interview
Fulfil the requirements of an enhanced DBS	X		Application Form & Interview
Right to work in the UK	X		Application Form & Interview
Personal attributes	Essential	Desirable	How Assessed
Be calm, patient and have good listening skills	X		Application Form & Interview
Motivated to work with children with special educational needs and to inspire confidence in them	X		Application Form & Interview
Able to form and maintain appropriate relationships and personal boundaries with children	X		Application Form & Interview

Demonstrate emotional resilience in working with challenging behaviours	x		Application Form & Interview
Able to co-operate with other staff and have good communication skills, relating well to parents and other adults	x		Application Form & Interview
Have a sympathetic understanding of the emotional, social and intellectual needs of children with special educational needs	x		Application Form & Interview
Be reliable, trustworthy, discreet and able to maintain confidentiality.	x		Application Form & Interview
Have a good sense of humour and good interpersonal skills	x		Application Form & Interview