



**The Federation of
St Alphege Church of England Infant and Nursery School
and St Alphege Church of England Junior School**



Person Specification

This school has a responsibility for, and is committed to, safeguarding and promoting the welfare of children, young people and vulnerable adults, and requires all staff and volunteers to share this commitment.

Post Title	School Cleaner	Post No	
School	The Federation of St Alphege Church of England Infant and Nursery School and St Alphege Church of England Junior School		
Salary Band/Range	Band A - £23,656 - £24,027 (pro rata)		
Responsible to:	Site Manager		

	Essential Criteria	Desirable Criteria	Measured By
Education & Qualifications	Basic Literacy	GCSEs or equivalent First Aid Qualification	Application form and certificates

Skills & Abilities	Good timekeeping, communication and interpersonal skills		Interview and references
	Self-motivated and demonstrate an ability to work on own initiative motivation		Interview
	Able to anticipate and reduce risk where possible		Interview
	Able to follow instructions		Interview



SCHOOLS OF ST ALPHEGE

	Communicate effectively (orally and in writing) Flexibility with a common sense approach to problem solving		Interview
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Experience & Knowledge	Experience of cleaning work An understanding of H & S issues in school buildings Knowledge of specific premises issues – Health & Safety, security, COSHH regulations	Has worked in an educational environment	Application form, interview
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Core Qualities	Personal Effectiveness: makes things happen; operates with resilience, flexibility and integrity.		Interview
	Communication: shares and listens to information, opinions and ideas, using a range of effective approaches.		
	Self Awareness: learns continuously and effectively adapts behaviour in response to feedback.		
	Service Delivery: understands customer needs and responds appropriately and demonstrates continuous improvement.		

Other Requirements	Willingness to undertake relevant training Understanding of confidentiality in a school setting		Interview
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Compiled/Reviewed by	S Smith/S Willard
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