

## English Martyrs Catholic Primary School, Rugby Person Specification

## Cleaner

| QUALIFICATIONS / ABILITIES / SKILLS                                                             | ESSENTIAL | DESIRABLE |
|-------------------------------------------------------------------------------------------------|-----------|-----------|
| Basic standard of literacy to read instructions                                                 | •         |           |
| Effective communication skills.                                                                 | •         |           |
| Able to follow procedures effectively                                                           | •         |           |
| Ability to act on own initiative, dealing with any unexpected problems that arise               | •         |           |
| Able to clean all designated areas in accordance with the school quality controls and standards |           |           |
| Experience of working in a school in a similar role                                             |           | •         |
| Knowledge of cleaning equipment and chemicals                                                   | •         |           |
| Knowledge of COSHH (Control of substances hazardous to health) regulations                      |           | •         |
| Ability to undertake all the physical aspects of the post                                       | •         |           |
| Ability to move and use domestic cleaning equipment (vacuum cleaners etc)                       | •         |           |
| Commitment to achieving high standards of cleanliness and hygiene                               | •         |           |
| Good knowledge and understanding of school, its organisation, activities and policies           |           | •         |
| Ability to work on own initiative as well as part of a team                                     | •         |           |
| Ability to maintain confidentiality at all times                                                | •         |           |
| Ability to work in an organised and methodical manner                                           | •         |           |
| Knowledge and understanding of GDPR                                                             |           | •         |
| Flexible approach to duties                                                                     | •         |           |
| Support the Catholic ethos of the school                                                        | •         |           |
| Willing to undertake appropriate training to meet the needs of the role                         | •         |           |
| Commitment to safeguarding and welfare of students                                              | •         |           |