



Job description: Cleaner

Job details

Salary: £23,656 -£24,027 (pro rata)

Hours: 15hrs/week, 42 weeks/year

Contract type: Permanent

Reporting to: Site Manager

Main purpose

- To provide a clean and pleasant environment in order to facilitate the effective teaching of pupils and its full use by those staff and pupils who occupy it
- To help maintain the fabric of school building
- To maintain cleanliness in order to prevent any health risk from occurring in schools

Duties and responsibilities

- To clean a specified area of the school to the required standard as instructed by the Supervisor
- Wash floors, surfaces, fixtures and fittings and walls up to a specified height
- Cleaning inside windows up to a specified height
- Sweeping and vacuuming floors
- Polishing and dusting surfaces and furniture
- Cleaning toilets and shower areas
- Use cleaning materials as appropriate, and according to their instructions for use
- To empty bins and remove rubbish from the premises
- To report any damages to school property or other relevant matters to the Supervisor
- To use power cleaning equipment as directed
- To undertake relevant Non Routine cleaning as instructed by the Supervisor
- To undertake any relevant training as required
- To comply with the requirements of the health and safety at work regulations
- To take reasonable care for the Health and Safety of themselves and for others
- To co-operate with the employer in ensuring that health and safety responsibilities are carried out
- Individuals have a responsibility for promoting and safeguarding the welfare of children and young people he/she is responsible for or comes into contact with.
- To ensure all tasks are carried out with due regard to Health and Safety
- To undertake appropriate professional development including adhering to the principle of performance management.



SCHOOLS OF ST ALPHEGE

- To adhere to the ethos of the school
 - To promote the agreed vision and aims of the school
 - To set an example of personal integrity and professionalism
 - Attendance at appropriate staff meetings and parents evenings

Please note that this list of duties is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the postholder will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the headteacher.

Signature of employee:

Signature of line manager:

Date: