



**POST TITLE: CLEANER**

**LINE MANAGER: CLEANING SUPERVISOR / FACILITIES MANAGER**

### **PURPOSE OF JOB**

To support and assist the Cleaning Supervisors to maintain a safe and clean environment

### **JOB DUTIES**

- The vacuuming of rooms and corridors and emptying all waste bins
- Cleaning the glass and mirrors
- Dusting the cobwebs
- Sweeping and mopping floor surfaces
- Cleaning the toilets
- Clean areas as assigned
- Report anything in need of repair or replacement to the Cleaning Supervisors
- Maintain polite and good communication with your colleagues at all time
- A methodical approach to your work
- Responsible and hardworking
- Able to work unsupervised
- Able to follow instruction
- Able to measure out cleaning material accurately
- Reasonably fit
- Good time-keeping
- Adaptability to cover colleagues work areas in the case of absence

### **OTHER**

- Responsibility for safeguarding and promoting the welfare of pupils

Any other tasks as directed by the Cleaning Supervisors which are consistent with the aims of the post

Candidates will need to be of a smart appearance and wear appropriate footwear.