



Job Description

Role	Cleaner	School/Department	Birch Hill Primary School and Nursery
Grade	Grade 1, spinal points 2 to 3	Reports to	Headteacher
Purpose	<ul style="list-style-type: none"> To support the day to day running of the school by carrying out cleaning duties in an area of the school. 		
Scope	Main contacts:	Staff responsibilities:	Financial accountability:
	Pupils, colleagues, parents/families	None	None
Key accountabilities	Working under the direction of the site controller.		
Main duties and responsibilities	<p>General</p> <ul style="list-style-type: none"> Duties include cleaning classrooms, corridors, toilets and office and facility areas as instructed by the Site Controller. To ensure compliance at all times with school policies, procedures and standards, including health and safety, hygiene, inclusion, confidentiality. To actively promote and support the safeguarding of children and young people in the workplace, ensuring that all staff observe school policies and procedures to keep children safe from harm To clean the school following guidelines and procedures and instruction from the Site Controller. To ensure that good hygiene levels are adhered to at all times Ensuring that Health and Safety policies are implemented and to follow Health and Safety regulations. Work requires bending, kneeling and crouching for periods of time and may also involve lifting. The duties above are neither exclusive nor exhaustive and the post holder may be required by the Headteacher to carry out appropriate duties within the context of the job, skills and grade. To be familiar with Equal Opportunities good practice and the school's requirements for Diversity and to implement this in all aspects of working practice and promote it in the team and workplace 		
Other requirements/responsibilities	Level of DBS required: Enhanced with Children's Barring List.		



Person Specification

Role	Cleaner	School/Department	Birch Hill Primary School and Nursery
Grade	Grade 1	Job evaluation code	
Skills and abilities	<ul style="list-style-type: none">• Ability to work efficiently and effectively and to use initiative• To be able to work as a team and follow instructions• Friendly approach with good timekeeping and reliability		
Requirements specific to the role	All staff and volunteers are expected to be committed to safeguarding, equality and promoting the welfare of children and young people. Safeguarding responsibilities.		

The Trust retains the right to implement changes in job descriptions and person specifications to reflect changes in the demands of the post. Where this is necessary this will be done in consultation with you.

Signed: Post holder	
Date:	