



Beckley C of E Primary School

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Acting Headteacher: Mrs Serena Courtney

Job Description

Job Title	Class Teacher
Reports to	Headteacher
Salary Scale	M1 – M6/UPS

Introduction
<p>This job description should be read in conjunction with the current School Teachers’ Pay and Conditions Document and the provisions of that document will apply to the post holder.</p> <p>The performance of all the duties and responsibilities shown below will be under the reasonable direction of the Headteacher. She will be mindful of her duty to ensure that the employee has a reasonable workload and sufficient support to carry out the duties of the post.</p> <p>This job description will be reviewed at least annually and any changes will be subject to consultation.</p>

Job Purpose
To be the Class Teacher of an EYFS/KS1 class.

Key Areas of Responsibility
<p>Teaching and Learning</p> <ul style="list-style-type: none"> To carry out the professional duties of a Main Grade Teacher under the Teacher’s Contract (as defined in the most recent School Teachers’ pay and Conditions document) ensuring the education and welfare of a class/group of pupils having due regard to the school’s aims, values and curriculum To be an excellent role model for the school community <p>Pastoral Care</p> <ul style="list-style-type: none"> To help promote and safeguard the welfare of all children To promote self-discipline, high standards of behaviour and positive attitudes on the part of all children and to implement policies and procedures to foster them Ensure that a high standard of care for all children is maintained To develop and implement equality of opportunity effectively throughout the school.

Communication and Community Links

- To fully support the life and work of the school
- To develop and maintain positive and effective professional relationships with colleagues, parents/carers, the local community and Governors
- To provide information to the Governing Body to enable it to meet its responsibilities
- To ensure that parents/carers and children are well informed about the curriculum, attainment and progress and are able to understand and contribute to targets for improvement.

Health and Safety

- Take appropriate responsibility for one's own health, safety and welfare and the health and safety of children, visitors and work colleagues in accordance with the requirements of legislation and locally-adopted policies; including taking responsibility for raising concerns with an appropriate manager
- To share in the corporate responsibility for the wellbeing and discipline of all pupils.

General responsibilities as part of the Trust

- To support teaching and learning by providing high quality support as part of a committed and flexible team;
- At all times act in accordance with agreed local and national policies and procedures;
- Contribute to the overall ethos/work/aims of the River Learning Trust;
- Appreciate and support the role of other professionals;
- Attend and participate in relevant meetings as required;
- Participate in training and other learning activities and performance development as required;
- Carry out other duties as required from time to time by line manager;
- Follow the Trust's Health and Safety rules and procedures and adhere to safeguarding principles.
- Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.
- Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.

Subject Leader Duties and Responsibilities (for experienced teachers only)

To promote the highest standards of achievement in a subject area through effective leadership and management of the subject.

To support the raising of standards within the subject they are leading across the whole school with support from the Senior Leadership Team.

Person Specification

	Essential	Desirable
Teaching Qualification	<ul style="list-style-type: none"> ● Qualified Teacher Status ● Evidence of continuing professional development 	<ul style="list-style-type: none"> ● Evidence of further professional study
Teaching and Learning	<ul style="list-style-type: none"> ● Excellent classroom behaviour management ● A clear understanding of primary education ● Experience of working with children with SEND ● Excellent interpersonal skills ● Ability to support parents/carers to improve outcomes for their children 	<ul style="list-style-type: none"> ● A proven record of raising achievement ● Experience of teaching in both the Early Years and Primary phases ● Extensive experience of working with children with SEND ● Experience of working with children with EAL ● A commitment to outdoor learning
Subject Leadership	<p>For ECTs:</p> <ul style="list-style-type: none"> ● Ability to support a subject leader in order to develop your own capacity to lead a subject in the future. 	<p>Teachers with more than one years' experience:</p> <ul style="list-style-type: none"> ● Experience of effective working with Governors (e.g. as Teacher Governor) ● Experience of successful coordination of a curriculum subject area
Other	<ul style="list-style-type: none"> ● Sense of humour ● Ability to be flexible ● Self-motivated ● Well-organised ● Effective Team Player ● Willingness to take an active role in the daily life of the school 	

Beckley CE Primary School and The River Learning Trust are committed to safeguarding and promoting the welfare of all children and preventing extremism; all staff must ensure that the highest priority is given to following the guidance and regulations to safeguard children and young people. The successful candidate will be required to undergo an Enhanced Disclosure from the Disclosure and Barring Service (DBS) and obtain any other statutorily required clearance. Employment will also be conditional on the receipt of at least two acceptable references (1 from current/latest employer) and evidence of the formal qualifications required for the role.