



Job Description – Class Teacher

Responsible to: Headteacher

Purpose and Scope:

- To ensure that all children in the class make good progress and achieve their best.
- To engage with the children so that they find learning an enjoyable and challenging experience.
- To support the ethos, aims and policies of the school by being a good professional model in the classroom and in their relationships with colleagues, governors and parents.

General Responsibilities

The following list details the specific duties and responsibilities of the Unqualified Teacher role under the direction of the Headteacher and, where appropriate, other members of the Senior Leadership Team:

- To undertake the full responsibilities of a class teacher within national agreements and to the required standards, ensuring that every child has full access to the whole curriculum.
- Be familiar with the National Curriculum and any other subject areas included within the whole curriculum.
- To plan in accordance with school policy challenging, differentiated learning for all children in the class in order to maintain expected or better rate of progress for all children.
- To assess the children's learning regularly and consistently, maintain records and amend plans in response to assessments.
- To use a range of teaching strategies to meet the needs of the learner.
- To involve parents in their children's learning through newsletters, regular parent's meetings, Sharing Assemblies, reports and informal conversations.
- To maintain an interesting, interactive learning environment that supports the learning and encourages independence in the learner.
- To plan and oversee the work of any other adults working in the classroom i.e. teaching assistants and parental helpers.
- To make all plans, assessments and other information required, available to the Headteacher, subject leaders and SENCo by the specified date.
- To identify children needing extra support for any reason and discuss these children with the SENCo.
- Liaise with staff across the school in curriculum development, including long, medium and short-term planning, as required.
- Assist with whole school events and host any events involving the class.
- To take an active role in staff meetings and PD days.
- To ensure all pupils are safe by ensuring adherence to the specific requirements of the Safeguarding Policy and Whistleblowing Policy. To maintain their own Professional Development and keep abreast of current developments.
- Undertake the co-ordination of a specific curriculum subject development responsibility, as and when directed by the headteacher.

Other duties

The duties and responsibilities of this post may vary from time to time according to the changing demands of the school. The headteacher reserves the right to review and amend the job description in consultation with the post holder.




Person Specification

<u>Essential Criteria</u>	<u>Desired Criteria</u>
<p><u>Qualifications and Experience</u></p> <ul style="list-style-type: none"> • Qualified teacher status • Degree or equivalent qualification • Experience of working in a similar role or educational setting • Experience of establishing and maintaining positive working relationships with a range of stakeholders, at all levels. 	
<p><u>Skills and Knowledge</u></p> <ul style="list-style-type: none"> • Knowledge of the National Curriculum • Knowledge of effective teaching and learning strategies • A good understanding of how children learn • Ability to adapt teaching to meet pupils' needs • Ability to build effective working relationships with pupils • Knowledge of guidance and requirements around safeguarding children • Knowledge of effective behaviour management strategies • Good ICT skills, particularly using ICT to support learning 	<ul style="list-style-type: none"> • Experience of working with pupils with SEN and/or disabilities
<p><u>Personal attributes</u></p> <ul style="list-style-type: none"> • A commitment to getting the best outcomes for all pupils and promoting the values, policies and practices of the Trust • Set high expectations for children's attainment and progress • Ability to work under pressure and prioritise effectively • Commitment to maintaining confidentiality at all times • Commitment to safeguarding and equality • Flexible, helpful nature 	



Our Core Values:

Our core values		Our vision	
 We believe in:			
Opportunity	We are ambitious for every child in our trust schools and we are dedicated to success for all.		The decisions we make as a trust and the way we work is built upon what is right for the young people in our care.
Community	Each school will be a distinctive community that builds confidence in young people.		Pupils will grow as individuals, work together and develop an understanding of the world around them.
Excellence	Every child will thrive in a strong school.		Expert teachers, supported by strong leaders, bring to life a curriculum that gives pupils the knowledge and skills to succeed.

In Summary