



## Person Specification Teaching Assistant - Child Specific Post

	ESSENTIAL	DESIRABLE
<b>EDUCATION &amp; TRAINING</b>		
Basic Literacy, Numeracy and ICT skills	*	
NVQ Level 3 equivalent	*	
Practising Catholic or someone who is committed to the Catholic ethos of the School	*	
Recent and relevant training	*	
Further CPD/training opportunities		*
<b>SKILLS &amp; ABILITIES</b>		
Ability to work as a committed member of the school team	*	
High level of interpersonal and communication skills	*	
Ability to support the planning and assessment of the curriculum for Primary pupils	*	
Capacity to take initiative and move things forward	*	
Ability to form good relationships with all members of the school including parents	*	
Ability to work in partnership with class teacher and other colleagues and to work in a professional capacity and contribute to professional dialogues	*	
Ability to contribute to IEPs		*
Good levels of ICT		*
<b>EXPERIENCE</b>		
Commitment to whole school ethos	*	
Successful recent experience of working with Primary pupils		*
Commitment to or recent successful experience of working closely with parents		*
Evidence of successful achievement in a school setting		*
Experience of supporting or working with a child with Special Needs		*
<b>KNOWLEDGE</b>		
Knowledge of current and proposed Primary curriculum	*	
Knowledge of SEN Code of Practice and how it relates to the classroom	*	
Knowledge of National agenda and documentation		*
Knowledge of local initiatives		*

<b>OTHER REQUIREMENTS</b>		
An ability to demonstrate on a consistent basis the school's aims values and professional principles	*	
A positive and optimistic outlook	*	
Willingness to support wider Catholic ethos of the school	*	
Commitment to Equal Opportunities	*	
Ability to work as part of a team	*	
Flexibility, determination and the highest expectations of work and behaviour	*	
Demonstrates initiative	*	
Contributes to the wider school community and extra-curricular	*	
Passionate about education	*	
High expectations for pupils, self and staff	*	
A willingness to attend staff meetings where appropriate	*	
A commitment to confidentiality	*	
A commitment to safeguarding	*	
Excellent attendance and punctuality record	*	
Determination to make a difference	*	

#### **SAFEGUARDING**

**Our Lady and All Saints Multi Academy Company**, has a responsibility for and is committed to safeguarding and promoting the welfare of children, young people and vulnerable groups. All employees and volunteers are expected to share this commitment and to obtain an Enhanced Disclosure and Barring Service check (DBS) and where relevant, a childcare disqualification check. Any offer of employment will be subject to satisfactory references and other satisfactory pre-employment checks. This post is exempt from the provisions of the Rehabilitation of Offenders Act 1974, 2013 and 2020.

An online search will also be carried out as part of due diligence on all short-listed candidates.

- Support the Manager in promoting safeguarding and welfare, being specifically responsible for the children, young people and vulnerable adults the postholder is responsible for, or comes into contact with
- Refer any safeguarding issues to the school's DSL immediately and record concerns on the relevant IT system.
- Ensure compliance to Safeguarding Policies and Procedures within the MAC

All duties and responsibilities must be carried out with due regard to the Our Lady and All Saints Multi Academy Company policies and procedures