



GRACE COLLEGE
Emmanuel Schools Foundation

CHEF

VALUED, CHALLENGED, INSPIRED



“
WE OFFER OUR BEST TO EVERYONE AND EXPECT THE AMAZING BECAUSE WE BELIEVE IN THE INNATE POTENTIAL OF ALL PEOPLE”

WELCOME

Dear Applicant

I am delighted that you are interested in applying to be a Chef at Grace College.

Grace College is a Christian ethos school of character for the whole community, everyone is welcome whatever their educational background, faith position, social or ethnic background. We serve students in the Low Fell area of Gateshead and beyond and we are passionate about transforming the lives of young people by supporting them to achieve their personal best and grow in character. We want our college to be a place of welcome, safety and opportunity for all students. We have high expectations of student behaviour and conduct, therefore, applicants to this post should be committed to upholding these and supporting the college to continue its rapid school improvement journey in doing so.

Grace College was adopted by Emmanuel Schools Foundation in 2019 and much progress was achieved despite the impact of the pandemic. The College is co-led by Mr Waterfield, Lead Principal and Mrs Hooker, Head of School. Mr Waterfield has served Emmanuel College, an Outstanding secondary school in Gateshead, for 15 years in several senior leadership roles and as Principal for nine years. Mrs Hooker has worked with Emmanuel Schools Foundation since 2019 previously as Vice Principal of Emmanuel College. Mrs Hooker is motivated by the desire to see all of the 2800 young people of Gateshead that Emmanuel Schools Foundation serve have access to an outstanding education.

In July 2023 Ofsted carried out a section 5 inspection of Grace College, the first since being adopted. We are particularly pleased that inspectors recognised that 'Leaders and those responsible for governance have an ambitious vision for the school. They are

making the school a better place for pupils'. They also commented on our drive to improve standards stating 'Leaders are raising expectations of pupils' behaviour at Grace College' and that 'Pupils are safe at Grace College'. They further commented on the work that has taken place recently to improve students' attitudes towards each other stating that 'Leaders place a high priority on promoting tolerance and kindness among pupils'. The report reflects our ambition to ensure all students have an excellent quality of education stating 'Leaders have high ambitions for what pupils should learn' and that 'Leaders are making some important improvements. These are beginning to gain traction'.

The inspection report represents a significant milestone on our journey towards outstanding and recognises the school improvement work that leaders have been engaged in since 2019. Inspectors also recognised that the current senior leadership have only been in place for a short period of time, but they were confident to be able to state that leaders are making the school a better place for pupils. Although there are still challenges, we are resolute in our ambition to ensure they are addressed quickly for the benefit of the whole community.

As leaders we are committed to lead with care, clarity and consistency in order to forge a strong professional culture of personal growth and flourishing underpinned by integrity, humility and trust where staff love to work, and students love to attend.

Rachael Hooker
Head of School

MISSION

CHARACTER EDUCATION

We build good character. We learn about good character, why it matters and how to develop it.

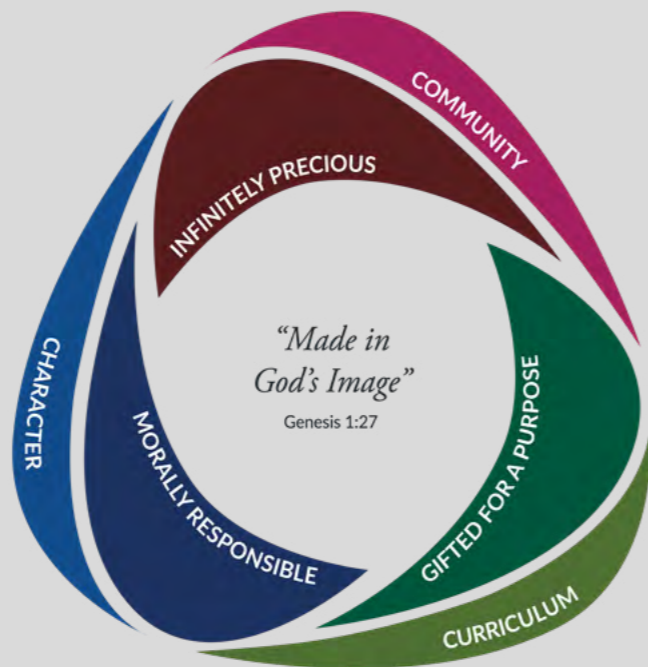
CURRICULUM EXCELLENCE

We are determined to achieve a personal best. We provide a broad ambitious curriculum that ensures excellent student learning, progress and future destinations.

COMMUNITY ENGAGEMENT

We serve with gratitude. We use our gifts to benefit the community and the environment.

OUR CORE VIRTUES



“
**ALL PEOPLE ARE INFINITELY
PRECIOUS, MORALLY
RESPONSIBLE AND GIFTED
FOR A PURPOSE**”



“

**A PLACE WHERE EVERYONE IS
WELCOME AND SAFE”**

THE **ROLE**

Reporting to the Catering Manager, the Chef will assist the Assistant Catering Manager to provide an excellent catering service throughout Grace College for students, staff and visitors, delivering high quality, healthy and innovative menus in line with current Government guidelines.

Main Responsibilities

- To prepare, cook and serve good quality and healthy food as applicable to a choice menu, and full refreshment service at lunchtime and other times of the day as required.
- To assist in planning good quality healthy menus incorporating specific dietary requirements, as required.
- To provide an efficient hospitality service upon request. Including catering for special events and promotion days.
- To ensure the catering provision is in line with current Government Legislation.
- To ensure the work environment and work practices comply with operating procedures, food hygiene regulations and health and safety legislation. Ensuring equipment is clean and is in full working, monitoring food temperatures and reporting irregularities.
- Assist with the ordering and food control to ensure cost effectiveness is achieved and to minimise waste.
- Ensure best practice is carried out and all College policies and procedures are adopted.
- Support the Service's commitment to training and development by participating fully in training courses designed to improve personal skill levels and knowledge.
- Any other reasonable duty as requested by the Catering Manager.

THE OPPORTUNITY

The opportunity section will need to contain the following:

- willingness to serve and work as part of a team;
- customer focussed approach;
- ability to keep calm under pressure;
- excellent communication and interpersonal skills;
- positive attitude;
- ability to work unsupervised and prioritise workload;
- experience of working in a kitchen;
- willingness and ability to establish and maintain good working relationships;
- a positive, flexible 'can do' attitude with enthusiastic approach.

Whilst training will be given, a strength of the candidate will be to have knowledge and experience of:

- up-to-date knowledge of regulations e.g. COSHH and Health and Safety legislation;
- knowledge of Food Safety for the role;
- level 3 Food Hygiene or above;
- experience of working in a school environment.



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A PLACE WHERE ALL STUDENTS AND STAFF HAVE EQUALITY OF OPPORTUNITY AND SUPPORT”



APPLICATION DETAILS

Vacancy details:

Term time plus 3 working days

Hours of work either 6:00am until 1:15pm or 6:45am until 2:00pm
(with 15 minutes unpaid break) dependant upon the rota

SCP 3 - 5 (actual £19,266 - £19,878)

Deadline:

Closing date: **Monday 27 January 2025 at 9:00am**

Interviews will be taking shortly after

How to apply:

Potential candidates are more than welcome to arrange a visit to the school. For further information, please visit www.gracecollege.org.uk or call HR on 0191 442 2000 or email enquiries@gracecollege.org.uk. A CV may be submitted to supplement your application but will not be accepted in replacement of a completed application form.

[APPLY ONLINE HERE](#)

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff to share this commitment. This post will involve daily contact with children and is subject to an enhanced DBS check. In addition, as part of the shortlisting process, and in accordance with statutory guidance, we may carry out an online search (for publicly available material) to help identify any incidents or issues that have happened which we may want to explore with shortlisted applicants at interview.

Please note that this detail is indicative and can be amended, updated or replaced as felt appropriate at any time and in order to remain in line with any future legal requirements or expectation.



GRACE COLLEGE

Emmanuel Schools Foundation

Lead Principal **Matthew Waterfield MA**

Grace College, Saltwell Road South, Gateshead, Tyne & Wear, NE9 6LE

T: 0191 442 2000 E: enquiries@gracecollege.org.uk

www.gracecollege.org.uk



**EMMANUEL SCHOOLS
FOUNDATION**