

Abbey View Primary Academy

Kennedy Avenue, High Wycombe, Bucks HP11 1BX

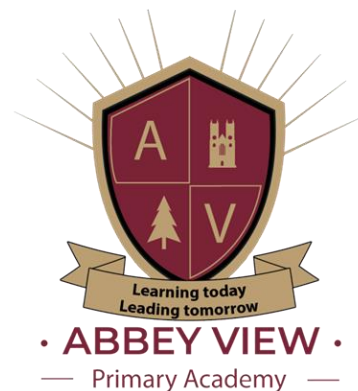
Principal: Ms. M. Mirza

Tel.: 01494 939830

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Web: www.abbeyviewprimaryacademy.org



Casual Midday Supervisors

Job Title	Casual Midday Supervisor
Salary	Bucks Pay Range 1A 38 weeks per year £11.78 per hour
Hours	12-1pm
Contract type	Casual
Closing date	Interviews on receipt of suitable applications
Starting date	ASAP- Pending satisfactory clearance of all pre-employment checks
Reporting to	Senior Leaders
Responsible for	Management of lunchtimes

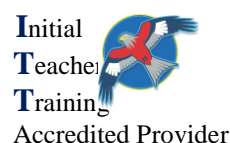
Job Description

Main responsibilities: The post-holder will be expected to carry out the following

- Setting out and clearing away lunchtime tables, cutlery and water
- Cleaning up after lunchtime
- Supporting children with eating their lunch
- Supervising wet lunchtimes in classrooms on rainy days
- Following school behaviour management and safeguarding procedures
- Supervise children both in the hall and on the playground to create happy and calm lunchtimes
- Organise and teach children new games and activities for their enjoyment
- To ensure all health & safety procedures are followed

Safeguarding:

To be responsible, under the direction of the Principal or another designated teacher, for promoting and safeguarding the welfare of all children within the establishment and to ensure that safeguarding is a priority by following procedures effectively and immediately. Vigilance and sensitivity is essential.



Inspiring Futures Partnership Trust: a Company Limited by Guarantee. Registered in England as Number 7977442
Registered Office: Chepping View Primary Academy, Cressex Road, High Wycombe, Bucks, HP12 4PR.
V.A.T. Registration. Number 215-3938-10

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Person Specification :

An ability to communicate with young children effectively and having a good level of spoken English is also essential.

A good attendance record is also vital to the role

Application and Selection Process:

As part of the application process we invite applicants to complete the mynewterm application form, referring to the job description and person specification detailed above.

In compliance with Safer Recruitment guidelines, CV's cannot be accepted and you will need to complete an online application form to be considered for this position

Interviews will be held on receipt of suitable applications.

Abbey View Primary Academy and the Inspiring Future's Partnership Trust are committed to safeguarding children, promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Online searches will be completed prior to shortlisting and an enhanced DBS and qualifications check will be carried out upon appointment of all successful candidates