



Belmont School
Child Protection Officer

Required as soon as possible

Working hours: 30 hours per week, 39 weeks per year (term time plus training days).

Contract type: Permanent contract

Salary information: Grade 7 pt 25-28, annual salary £25,545-27,020

About Belmont School

Our school is a place where students excel academically, socially, and emotionally. We empower our pupils to become independent thinkers who know their rights, face challenges with resilience, and pursue success with curiosity and purpose.

Your Role

The Child Protection Officer (CPO) will take responsibility for child protection cases across the school. They will take part in strategy discussions and inter-agency meetings and contribute to the assessment of children. They will advise and support other members of staff on child welfare and child protection matters and liaise with relevant agencies to co-ordinate a multi-agency approach.

Duties and Responsibilities

As a Child Protection Officer at Belmont, you will:

- Manage all referrals in a timely and efficient manner;
- Support staff who make referrals;
- Support and communicate with parents and families in a timely and sensitive manner;
- Understand the assessment process for providing Early Help and intervention;
- Maintain confidentiality at all times.
- Ensure the school's child protection/safeguarding policies and procedures are known, understood and used appropriately by all staff;
- Ensure the safeguarding policy is available and easily accessible to everyone in the school community;
- Link with the local safeguarding children's board (LSCB) to make sure staff are aware of training opportunities and the latest local policies on safeguarding;
- Encourage amongst all staff, a culture of listening to children, ensuring that children's feelings are heard.



If you're ready to bring your passion and dedication to a forward-thinking, student-centred school, we invite you to apply and join our exceptional Belmont community.

Visits to the school are warmly welcomed. For further details or to arrange a visit to the school, please contact the school office on 0208 427 0903 or email recruitment@belmont.harrow.sch.uk.

Closing date: 14th January 2025 at Midday

Interviews: Please apply ASAP; shortlisting will take place upon receipt of applications and successful candidates will be called to interview at the first available opportunity.

Belmont School is an equal opportunity employer and values diversity across all levels. We are dedicated to building an inclusive environment for all team members.

We are committed to safeguarding and promoting the well-being of children. The successful candidate will be subject to a basic and enhanced Disclosure and Barring Service (DBS) check as well as a social media check.