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Class Teacher Maternity Cover Fixed-term Application Pack



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Letter from Catherine Paine, Chief Executive Officer

Dear Candidate

Thank you for your interest in this role within the REAch2 Academy Trust.

This is a hugely exciting time for our family of schools. The Trust has been recognised by the Department for Education as being well placed to raise standards and achieve excellence for pupils in a growing number of schools nationwide. We are presented with a rare opportunity to make a real difference to the lives and life chances of so many primary school children – many of whom haven't previously received the educational opportunities they deserve.

The Trust includes schools at all stages of development, from those requiring significant improvement through to existing outstanding schools. As a Trust we are clear about the importance of achieving long term sustainability for our schools. Our vision is to enable individual academies to flourish with real autonomy, whilst also ensuring a strong ethos of support and collaboration across our schools.

Employees within REAch2 belong to a national community of professionals, and benefit from a wide range of networks and development opportunities across the Trust. In time, our best teachers are able to work across schools, develop specialisms and step up to leadership roles within and beyond their own academy. The Trust provides a strong culture of collaboration and support, together with high expectations for staff and pupils alike.

Those we recruit are able to demonstrate that they share our values, are highly motivated to work with colleagues within and beyond their school to continuously develop their skills and pursue professional excellence and are committed to providing the highest standards of teaching for all children. If that is, you then we would be delighted to receive your application.

Catherine Paine

CEO

Our Cornerstones and Touchstones

REAch2 is defined by the values of **excellence, quality, delivery and standards** – these features give the Trust its enduring attributes and its inherent reliability.

However, what gives each REAch2 Academy its uniqueness are the Touchstones of the Trust (seen on the right). Just as 500 years ago touchstones were used to test the quality of the gold they marked, so too our touchstones find what is precious and set these things apart. They are used to express the values and ethos of the Trust and describe what the Trust wants to be known for and how it wishes to operate.

With good **leadership**, we aspire to develop children academically, emotionally, physically and spiritually. We notice talent and spot the 'possible' in people as well as the 'actual'. Developing potential across our Trust becomes a realisation that there is a future worth pursuing for everyone.

Children deserve **enjoyment** in their **learning** and the pleasure that comes from absorption in a task and achieving their goals. Providing contexts for learning which are relevant, motivating and engaging, release in children their natural curiosity, fun and determination.

Inspiration breathes energy and intent into our schools: through influential experiences, children can believe that no mountain is too high and that nothing is impossible.

REAch2 serves a wide range of communities across the country and we celebrate the economic, social, cultural and religious diversity that this brings embracing **inclusion** ensures that we are a Trust that serves all, believing that everyone can succeed.

We take our **responsibility** seriously. We act judiciously with control and care. We don't make excuses, but mindfully answer for our actions and continually seek to make improvements.

REAch2 is a Trust that has a strong moral purpose, our **integrity** is paramount. Our mission is to change children's lives by providing the very best quality education we can. Through this, children can fulfil their potential, become happy, successful adults and contribute effectively and meaningfully to society. We welcome the fact that all our decisions and actions are open to scrutiny. [You can learn more about REAch2 at our website: www.reach2.org](http://www.reach2.org)



The role

Class Teacher at Oakfield Primary Academy, Oakfield Road, Rugby, CV22 6AU

We are looking to appoint an inspirational, ambitious and talented class teacher to join our dedicated and enthusiastic team for a fixed-term period to 30th November 2024 as Maternity cover.

At Oakfield we strive to ensure that all our pupils are happy, confident, ambitious individuals with a passion for learning; who possess the skills, knowledge, learning attitudes and behaviours to enable them to be successful in the world today, and in the future.

We achieve this through creating a strong sense of community and by providing high quality teaching and learning opportunities through an inspiring curriculum.

We provide all staff with excellent CPD, a supportive working environment and the opportunity to contribute towards projects, initiatives and experiences that make a real impact.

We would love to hear from you if you are:

- Passionate about enabling all children to achieve excellence
- Highly dedicated to providing the highest standards of teaching for all children
- Committed to achieving high standards of learning and behaviour for all.
- Enthusiastic, determined, dedicated and inspirational.

We can offer you:

- Strong, supportive leadership and a caring, enthusiastic and cohesive staff team
- A commitment to providing high quality professional development.
- Encouragement to develop new ideas.
- The opportunity to make a real difference to change the lives and futures of our children.

Background

Oakfield Primary Academy, part of REAch2 Academy Trust, the largest primary-only academy trust in the country. REAch2 is a family connected by a common desire to learn from each other, share experiences and be mutually supportive across the entire academy community. We work as a team to deliver exceptional learning opportunities for all pupils in REAch2.

Oakfield Primary Academy is a two-form entry primary school and nursery nestled in the heart of the ever-growing town of Rugby in Warwickshire. Our school provides a happy, stimulating, safe and secure environment which develops caring and confident children with enquiring minds. At the heart of our school lies an education of depth and quality in a nurturing environment, where children will develop a lifelong love of learning.

Oakfield Primary Academy can be recognised as a place where every member of the school community strives to become an independent learner. As a school, we aim to meet children's educational, emotional, physical and creative needs, and foster self-respect, initiative, consideration for others and a thirst for knowledge. At Oakfield, the governors, and the staff, in partnership with the parents, work closely together for the benefit of every child. Our school mission statement: 'We are proud of ourselves. We are proud of each other. We are proud of our community,' underpins all that we do both in the classroom and beyond and I am extremely proud to lead a team that is committed to children's well-being, where we prioritise achieving high standards and providing the very best opportunities for our pupils.

All staff at Oakfield Primary Academy contribute to these priorities, making our school a great place to be. You will be joining a fantastic learning family along with a supportive team of teaching and support staff in a school that is committed to offering our children a creative learning environment.

If you would like to join our dynamic, hardworking, and enthusiastic team then we would very much welcome an application from you.

You are warmly invited to contact, Natasha Samra, Headteacher for an informal discussion and a tour of the school. Please email admin@oakfieldprimaryacademy.co.uk or call the school on 01788565021 and we will be delighted to arrange this.

To find out more about the school and REAch2 we strongly advise that you visit our websites: oakfieldprimaryacademy.co.uk/ and reach2.org.

The application

You are invited to submit an application form to **Natasha Samra – Headteacher** using: <https://mynewterm.com/>

REAch2 Academy Trust have an Equal Opportunities Policy for selection and recruitment. Applicants are requested to complete the Trust's online [Equality & Diversity Monitoring Form](#) separately.

In accordance with our Safeguarding Policy the successful candidate will be required to have an enhanced DBS check, a Children's Barred List Check and at least two satisfactory references.

You are warmly invited to contact, Natasha Samra, Headteacher for an informal discussion and a tour of the school. Please email admin@oakfieldprimaryacademy.co.uk or call the school on 01788565021 and we will be delighted to arrange this.

Application process and timetable

Application deadline:	8th August 2024
School Visits	By appointment only. Please contact school to arrange.
Interviews:	3rd September 2024
Contract details:	Fixed-term to 30th November 2025 – full-time
Salary:	M1 – M6 (£30.000– £41.333) FTE
Start date:	11th November 2024

The candidates selected for interview will be informed after shortlisting and full details of the interview programme will be provided.

Safeguarding, Safer Recruitment and Data Protection

At REAch2 we recognise that those who work in an academy are in a unique position in their care of children. The responsibility for all staff to safeguard pupils and promote their welfare, as stated in Section 175 of the Education Act (2002) is one that is central to our ethos, our policies and our actions. All children are deserving of the highest levels of care and safeguarding, regardless of their individual characteristics or circumstances, and we are committed to applying our policies to ensure effective levels of safeguarding and care are afforded to all our pupils.

We will seek to recruit the best applicant for the job based on the abilities, qualifications, experience as measured against the job description and person specification. The recruitment and selection of staff will be conducted in a professional, timely and responsive manner and in compliance with current employment legislation, and relevant safeguarding legislation and statutory guidance.

All information is stored securely and any information supplied by unsuccessful candidates will be destroyed through a confidential waste system six months after the decision has been communicated, in accordance with our information and records retention policy.

The Trust ensures all applicant data is stored and processed appropriately. For further details on how your information will be managed during the recruitment process please refer to our [Privacy Notice for Job Applications](#).

Job Description

Post:	Class Teacher
Responsible to:	The Headteacher
Salary/Grade:	Teachers Main PayScale MPS1 – MPS6
Contract Type:	Fixed term for 1 year

REAch2 is committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. An enhanced DBS disclosure will be requested where required.

Scope: Classroom Teacher

Duties: The Conditions of Employment for School Teachers

(Document on Pay and Conditions) specify the general professional duties of all teachers. In addition, certain particular duties are reasonably required to be exercised and completed in a satisfactory manner.

Responsible for:

- Supporting the vision, ethos and policies of the school and promoting high levels of achievement.
- Supporting the creation and implementation of the school improvement plan.
- Organising and managing teaching and learning.
- The development and monitoring of the curriculum provision.
- Supporting the Headteacher in the monitoring of the quality of teaching and children's achievements.
- The pastoral care of children, promoting independence and good behaviour, in accordance with school policies.
- Ensuring that parents are fully involved in their child's learning and development and well-informed about the curriculum, their child's individual targets, progress and achievement.
- Developing the use of new and emerging technologies and techniques within the classroom

Teaching and Learning

- Identifying clear teaching objectives and specifying how they will be taught and assessed.
- Setting tasks which challenge pupils and ensure high levels of interest.
- Setting appropriate and demanding expectations
- Setting clear targets, building on prior attainment

- Identifying SEN or very able pupils
- Providing clear structures for lessons maintaining pace, motivation and challenge
- Making effective teaching and best use of available time
- Maintaining good conduct and learning behaviours in accordance with the school's procedures and encouraging good practice with regard to punctuality, behaviour, standards of work and homework
- Ensuring effective teaching and best use of available time
- Using a variety of teaching methods to match approach to content, structure information, present a set of key ideas and use appropriate vocabulary.
- Use effective questioning, listen carefully to pupils, give attention to errors and misconceptions.
- Select appropriate learning resource's and develop study skills through library, I.C.T. and other sources.
- Ensuring pupils acquire and consolidate knowledge skills and understanding appropriate to the subject taught.
- Evaluating own teaching critically to improve effectiveness.
- Ensuring the effective and efficient deployment of classroom support
- Taking account of pupils' needs by providing structured learning opportunities which develop the areas of learning identified in national and local policies and particularly the foundations for English and Mathematics
- Encouraging pupils to think and talk about their learning, develop self-control and independence, concentrate and persevere and listen attentively.
- Using a variety of teaching strategies which involve planned adult intervention, first-hand experience and play and talk as a vehicle for learning.

Monitoring, Assessment, Recording, Reporting

- Assess how well learning objectives have been achieved and use them to improve specific aspects of teaching.
- Provide feedback for pupils and set targets together for progress.
- Assess and record pupils' progress systematically and keep records to check work is understood and completed, monitor strengths and weaknesses, inform planning and recognize the level at which the pupil is achieving.
- Prepare and present informative reports to parents.

Curriculum Development

- Contribute to team responsibility for a subject or aspect of the school's work and develop plans which identify clear targets and success criteria for its development and/or maintenance.
- Contribute to the whole school's development activities.

These duties may be varied to meet the changing demands of the school at the reasonable direction of the Headteacher. This job description does not form part of the contract of employment. It describes the way the post holder is expected to perform and complete the particular duties as set out above.

Person Specification

	Essential	Desirable	Measured by
Right to work in the UK	*		
Knowledge/Qualifications and experience			
Qualified Teacher status	*		A
Relevant degree 2:2 or above.	*		A
Clear communication/questioning skills – precise approach to written communication	*		A O I
ICT competent	*		O
Able to inspire children’s interest in learning	*		O
A full Enhanced Disclosure from the Disclosure and Barring Service	*		A I
Skills, abilities and personal attributes			
Evidence of a commitment to safeguarding and promoting the welfare of children and young people	*		A R I
Commitment to promote and support the aims of REAch2	*		R I
Knowledge of strategies to support learning, progress and standards across the curriculum – evidence of impact on progress	*		A R O I
Knowledge of how ICT can be used to support/ enrich learning	*		A
Effective classroom management skills – able to provide an effective environment for learning	*		O
Clear understanding of the role of assessment in the development of learning	*		A O I
Successful record of teaching within primary	*		A O I R
Awareness of national trends and developments	*		A I

Evidence of commitment to personal and professional development	*		AI
Personal Qualities			
Flexibility of approach	*		R
Excellent organizational skills	*		O RI
Supportive – able to work as part of a team	*		R
Able to respond to and seek advice	*		R
Ability to work under pressure while maintaining a cheerful disposition	*		A O I
Flexibility of approach	*		R
Interest & Motivation in the job			
Enthusiasm for children’s learning	*		O I R A
A commitment to the integration of children with SEN in mainstream school environment	*		O I A
A willingness to contribute to all areas of school life	*		A R I
*Key: A=Application, R=Reference, O=Observation, I=Interview			