

Applicant Pack



Lead Teacher of
Computing



Welcome from the HR Central Services Team

We are delighted you have expressed interest in a vacancy with The Pinnacle Learning Trust. Should you have any questions over the position or the application form, please contact the Human Resources Department for assistance on 0161 287 8001.

All completed applications must be returned by 12 noon on the closing date on the advert.

We cannot accept information held on CV's and therefore your application and accompanying statement must show all information about yourself and how you meet our requirements, using the job description and person specification will assist you with this. Please provide a day-time contact number on your application form.

You should remember to include information on all your previous employment roles and qualifications gained from secondary school onwards, covering any gaps in employment which are longer than 2 months, detailing what you were doing and how you were supported.

Teaching staff roles only are requested to provide results from the last three academic years within the application process.

In the meantime, may we take this opportunity to thank you for your interest in working with us and we look forward to receiving your completed application.

Best regards,
HR Central Services

*If you require this or any of the documents in an alternate format please contact a member of the Human Resources Department.



Business And Computing Faculty

The Business and Computing Faculty is an experienced team consisting of three specialist teachers. There is a Curriculum Leader who oversees both Business and Computing as well as a Lead Teacher for Business.

The team works very closely to support one another but encourage good, quality-assured teaching practices. The successful candidate would be joining a faculty that has an excellent standard of teaching and delivers strong outcomes year on year.

We are a well-resourced faculty with all teachers having their own classrooms which were refurbished and upgraded over the summer to ensure they are equipped with the latest hardware/software. There is also a welcoming work room/kitchen area within the faculty and all staff are provided with their own laptop.

The Academy prides itself in having an exceptional training and support package that has been recognised within the Local Authority. We also embrace the opportunity to develop ITT students, working closely with local teaching schools and universities.

As well as offering GCSE Business and BTEC Tech Award in DIT, we have recently extended our KS4 curriculum to offer GCSE Computer Science. We follow a 3-year Key Stage 3 model and have embraced the opportunity to modernise and create an engaging and challenging curriculum, which not only prepares students for the challenges of key stage 4, but for life beyond school.

Our sophisticated data tracking systems at both key stages allow the progress of students to be monitored and priorities to be identified. We have extremely high expectations of our students and strive to attain the highest possible standards of achievement for all.

Despite the good routines in place, we are dedicated to the continual improvement of our resources and delivery, including closing any gaps in performance that may arise between key groups. The Principal, Senior Team Link welcome the opportunity for new ideas to take the subject to the next level.

The successful candidate will benefit from:

- a salary paid in accordance with national terms and conditions, with scope for career progression a highly competitive salary
- opportunities to engage with professional development
- opportunities for further career progression
- joining an innovative, committed and supportive team
- a supportive and well considered staff well-being package
- joining a team with a sense of humour, a strong collaborative ethos who regularly engage in team building and social events



Job Description & Person Specification

Lead Teacher of Computing

Purpose of the post: Lead Teacher of Computing

Summary of Main Duties and Responsibilities

Core Purpose:

- To teach students assigned to the teacher and to ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs.
- To contribute to continuing to raise standards of student attainment.
- To monitor and assess student progress to improve their quality of learning and personal growth
- To undertake the duties of a Form Tutor when required to do so in accordance with the role description
- To undertake the duties and responsibilities specified by the current STPC document.

Core responsibilities:

- To lead all aspects of computing provision within the faculty of business and computing.
- To produce medium term plans and resources for the teaching of computing and to lead contributions from others.
- To provide professional development to others in the faculty to support the delivery of computing.
- To take part in the school's professional development programme and apply learning from it to your own role.
- To actively engage in our staff development and improvement policy (previously referred to as performance management).
- To ensure the effective deployment of classroom support.
- To be involved in internal quality assurance processes.
- To maintain appropriate records and to provide relevant accurate and up-to-date information for assessment and registers.
- To take part in marketing and liaison activities such as open evenings and parents' evenings.
- To alert the appropriate staff to problems experienced by students and to make recommendations as to how these may be resolved.
- To communicate, as appropriate, with the parents of students and with external agencies concerned with the welfare of individual students, after consultation with the appropriate staff.
- To maintain discipline in accordance with the school's procedures, and to encourage good practice with regard to punctuality, behaviour, standards of work and homework.
- To teach students according to their educational needs.
- To set work and provide feedback as required in line with the relevant policy.
- To assess record and report on the attendance, progress, development and attainment of students and to keep such records as are required.
- To provide, or contribute to, oral and written assessments, reports and references relating to individual students and groups of students.
- Be responsible for the condition of the teaching space used and report any damage to fixtures or fittings to the curriculum leader.
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- Attend departmental meetings for those subjects to which a contribution is made as a teacher, and any other meetings as reasonably directed by the Principal.
- Consult with pastoral colleagues over individual students and co-operate in any agreed courses of action.
- Attend appropriate parents' evenings, well prepared to discuss the work and progress of students with parents.
- Ensure the appropriate care of text and exercise books and expect a high standard of presentation in written work at all times.
- To play a full part in the life of the school community, to support its distinctive mission and ethos and to encourage staff and students to follow this example.
- To actively promote the school and trust's corporate policies.
- To continue personal development as agreed.
- To comply with the trust's safeguarding policies, contributing to the culture of safeguarding in the school.

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Requirements of All Trust Staff:

- To promote and uphold the Trust Mission Statement, values and strategic aims and objectives.
- To comply with the Academy and Trust's policies and procedures, including those relating to health and safety, safeguarding, welfare and security.
- To work positively and inclusively with colleagues, students, parents and other partners regardless of their gender, ethnicity, sexuality, age or disability.
- To attend briefings and staff meetings as required.
- To participate in the Performance Management Review scheme and undertake professional development and training as required.
- To be a positive role model and take responsibility for promoting good standards of behaviour and conduct in students.
- To undertake other duties that are in accordance with the purpose and grade of the post as agreed with the Principal or designated alternate.

| | Essential | Desirable | Method of Assessment |
|--|-----------|-----------|-----------------------|
| Education and Qualifications | | | |
| Qualified Teacher Status (QTS) | X | | Application/Interview |
| Educated to degree level | X | | Application/Interview |
| Educated to degree level or equivalent in IT or an IT related subject | | X | Application/Interview |
| Educated to degree level or equivalent in computing | | X | Application/Interview |
| Knowledge and Experience | | | |
| Proven success as a teacher of IT/computing (or a related subject) within a secondary educational setting, including whilst training | X | | Application/Interview |
| Knowledge of the computing national curriculum | X | | Application/Interview |
| Experience of teaching GCSE computing and IT, including whilst training | X | | Application/Interview |
| Skills and Attributes | | | |
| An understanding of middle leadership within an educational context | X | | |
| A willingness to engage with relevant leadership professional development | X | | |
| Strategies for rising student achievement through effective teaching and learning. | X | | Application/Interview |
| Ability to inspire, motivate, support and challenge students | X | | Application/Interview |
| Use of assessment data to identify underachievement and plan teaching and learning. | X | | Application/Interview |
| Demonstrate behaviour management skills | X | | Application/Interview |
| Promote equality and inclusive practices | X | | Application/Interview |
| Actively demonstrates a passion for the value of education | X | | Application/Interview |

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|--|---|--|-----------------------|
| Demonstrates honesty and integrity | X | | Application/Interview |
| Self-motivated, enthusiastic and energetic | X | | Application/Interview |
| Excellent communication and interpersonal skills | X | | Application/Interview |
| Ability to develop and maintain effective working relationships | X | | Application/Interview |
| Excellent organisational skills, prioritises and meets deadlines | X | | Application/Interview |
| Set high expectations for students | X | | Application/Interview |
| Demonstrate initiative and problem-solving skills | X | | Application/Interview |
| Flexible and positive approach to new challenges and opportunities | X | | Application/Interview |
| Excellent attendance and punctuality Record | X | | Application/Interview |
| Resilient | X | | Application/Interview |

How To Apply

To apply, please click [here](#).

Additional Reasons to Join Us:

- Automatic enrolment into a Pension Scheme
- Cycle to work schemes available
- Various health and wellbeing benefits (including on site gym membership at Oldham Sixth Form College and The Hathershaw College)
- Free on-site parking
- Excellent opportunities for CPD and career development
- Please see our Join The Pinnacle Learning Trust Booklet for more reasons to work for the Pinnacle Learning Trust.

Commitment to Safeguarding

The Pinnacle Learning Trust is committed to safeguarding and protecting the welfare of children and young people and expects all staff, governors and volunteers to share this commitment. Applicants must be willing to undergo pre-employment checks. Safer recruitment practice and pre-employment checks will be undertaken before any appointment is confirmed. This post is subject to an enhanced Disclosure and Barring Service (DBS) check. The Pinnacle Learning Trust is an Equal Opportunities Employer and welcomes applications from underrepresented groups and ethnic minorities.

“Educational organisations can often have a culture that is somewhat bureaucratic and punitive, but our trust isn’t like that. We have a human side, which we show in abundance, and we really support each other. Things like behaviour management, for example, are a team effort - no-one is just left on their own.”

Rebekah Sutcliffe, Trustee and former senior police officer and director in local government

PROUD
TO BE
PART OF





**To find out
more or to
apply:**

pinnaclelearningtrust.org.uk
hr@pinnaclelearningtrust.org.uk

0161 287 8001



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