



CHILTERN
LEARNING
TRUST

April 2024

Dear Applicant

**Marketing & Communications Officer
37 hours per week / 52 weeks per year**

Thank you for your interest in Chiltern Learning Trust. It is an exciting time to join us. Our current schools are performing very well and our growth, expansion and development is dynamic and purposeful.

We are looking for someone with a positive attitude, enthusiasm and a keen eye for detail. The position involves collaborating closely with the central team of the Trust and working with the schools, which requires a high degree of initiative and the ability to anticipate and plan for the needs of the business.

For more information please do not hesitate to contact Amanda Jeffreys, Executive Assistant to the CEO for an informal conversation on ajeffreys@chilternlearningtrust.org

Please note the closing date for your application is **9am, Friday 10th May 2024** via https://www.mynewterm.com/sch_profile_trust

Interviews will be held on **15th May 2024**.

Yours faithfully

Adrian Rogers
Chief Executive