

# Ernulf Academy



Astrea Academy Trust  
INSPIRING BEYOND MEASURE

**ART TECHNICIAN**

**CANDIDATE PACK**



# Open Letter from our Principal

Dear Candidate,

Thank you for your interest in Ernulf Academy. The core purpose of the Academy is to secure the best possible experience, learning and outcomes for each young person for whom we have responsibility. Ernulf Academy is an 11-16 Secondary School based in St. Neots located in North Cambridgeshire.

Ernulf Academy is a school fully committed to an inclusive, comprehensive curriculum for all, which is underpinned by our five core values: Scholarship, Curiosity, Tenacity, Responsibility and Respect. These values are at the heart of our vision for the school and the important qualities and characteristics we want all our pupils to develop. Our pupils are encouraged to develop confidence, independence and resilience.

We strive for them to be ambitious and 'be the best they can be' whilst being considerate, tolerant and willing to contribute positively to the wider community.

We have high aspirations for all of our young people. Our ethos is based on the celebration of success and the determination to secure further improvement. Visitors to the Academy comment on the purposefulness of lessons and the calm, friendly conduct of scholars.

Ernulf Academy is a friendly and supportive school which prides itself on treating everyone as an individual and have a family atmosphere. The academy is rapidly transforming into a local beacon of success and we are relentless in our commitment to this goal.

A scholarly approach is at our core but enabling our young people to have a holistic education, preparing them for life in the 21<sup>st</sup> Century and becoming global citizens is just as important.

**Thomas Fisher**

**Principal**

Please visit our website for further details on our friendly and supportive [school](#)

**SCHOLARSHIP**

**CURIOSITY**

**TENACITY**

**RESPONSIBILITY**

**RESPECT**

# Job Description

**JOB TITLE:**  
Art Technician

**REPORTING TO:**  
Head of Department

**SALARY RANGE:**  
Scale point 7 - 9  
£25,584 to £26,409 per annum

**ACTUAL SALARY IF PRO RATA:**  
£8,896 - £9,183 per annum

**CONTRACT TYPE:**  
Permanent

**WORKING PATTERN:**  
15 hours per week  
39 weeks per year - 38 weeks of term time plus 5 INSET days per annum

**SCHOLARSHIP**

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# Role Description

## Purpose

To work as part of a support team in helping the school in attaining its aims and objectives by providing timely and effective assistance to all teaching staff in the department in discharging their curricular responsibilities to students throughout the school.

## Main Duties and Responsibilities

- Preparation of material for individual lessons.
- To check, maintain and prepare tools and equipment on a monthly basis.
- To ensure the proper maintenance of all equipment, that it is kept clean and ensure that specific statutory inspections of specialized equipment are carried out in accordance with relevant regulations.
- Prepare and maintain materials and equipment.
- Ensure that the requisite Health and Safety Regulations and codes of practice are complied with for the safety of staff and pupils reporting any faults and to place out of action notices on machines and attend any relevant courses when necessary.
- Ensure stock levels of equipment and material are maintained and stored safely and securely and notify on areas of potential shortage to the head of department.
- Order materials and equipment as directed by the Head of Department, ensuring academy financial processes are followed.
- Ensure safe and secure storage of equipment and materials.
- To prepare work for display purposes and assist in hanging display work.
- Construct teaching materials and aids.
- To maintain all areas in respect of clear surfaces and workspaces.
- To regularly clean, maintain and replace paints and all materials and equipment.
- To prepare lesson resources/equipment when requested.

- Demonstrate a high standard of personal and professional conduct and uphold public trust in the profession by maintain a high standard of ethics and behaviours in and outside of the academy in line with the academy's policy
- Have professional regard for and actively promote the ethos, policies and practices of the academy and maintain high standards in own dress, attendance and punctuality
- Understand and act within the statutory frameworks which set out professional duties and responsibilities
- Accept accountability for achieving the highest possible standards in their own work and conduct and to be able to self-critical and reflective
- Act with honesty and integrity at all times.

*The above duties are not exhaustive and the post holder may be required to undertake tasks, roles and responsibilities as may be reasonably assigned to them by the Principal.*

**SCHOLARSHIP**

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# Person Specification

## Experience

- Successful experience of working in a similar role
- Experience in a secondary school environment.

## Education and Qualifications

- GCSE English & mathematics grade C or above (or equivalent).
- Willingness and ability to obtain and/or enhance qualifications and training for the development in the post.
- Evidence of recent training and professional development.

## Knowledge

- Knowledge of a range of art skills and materials
- Knowledge of health and safety protocols
- Knowledge of equipment use.

## Skills

- Ability to communicate effectively at all levels
- Effective interpersonal skills
- Highly organised
- Ability to use initiative and prioritise work
- Ability to work to deadlines
- Confident user of ICT
- Ability to work as part of a team
- Ability to quickly gain the respect of all students, parents/carers and staff and foster appropriate relationships
- Flexible approach to work
- Committed to academy ethos and direction
- High standard of punctuality.

### **This is not exhaustive.**

Astrea Academy Trust is committed to safeguarding and promoting the welfare of children and young people. We expect all staff and volunteers to share this commitment. Posts are subject to enhanced DBS checks. For further details on the recruitment process, please review our Recruitment Pack. This can be found attached to each vacancy

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# About Astrea

Astrea is an ambitious, dynamic and young trust with a mission to tackle historic educational disadvantage and raise quality standards across all of our schools. Our academies are based across South Yorkshire and Cambridgeshire, often in areas or at schools which have experienced generationally poor educational opportunities. Our role is to change that. We have grown rapidly over the last four years and now educate around 14,000 students in 27 academies and settings. Whilst our educational outcomes have improved over the last 4 years, they are not yet as strong as we would like them to be, nor as strong as our students and communities deserve. With this in mind, we are entering a new period in our development. We are increasingly clear and specific about our vision for behaviour, curriculum and teaching quality.

## Key Characteristics of our academies:

- High aspirations, with a firm emphasis on academic attainment
- A knowledge-rich curriculum that develops a general knowledge of the world not simply for progression for the workplace, but for the love of the acquisition of knowledge
- A calm and purposeful learning environment built on mutual respect and centralised behaviour systems
- Outstanding pastoral care with the provision of specific trust delivered SEMH services where appropriate to the pupil
- Standardised reading and arithmetic catch-up programmes for pupils where this is relevant that are taught by specialists
- Active parental and community involvement
- A broad range of extra-curricular activities including sports, music, performing arts and academic clubs

## Objectives for pupils:

- Encourage all children to be confident, hard-working and ambitious, regardless of background
- Transmit a core body of knowledge to all pupils and the ability to think for themselves in order to be aware of the world around them
- To be active and thoughtful participants in their local community
- To be successful in achieving their qualifications at both GCSE and A Level

## A knowledge-rich education:

- By a knowledge-rich education we mean a rigorous and extensive, knowledge-based education that draws its material and methods from the best and most important work in both the humanities and the sciences.
- The aim of a core-knowledge education is not primarily to prepare pupils for a job or career, it is more to transform their minds so that they are able to make reasonable and astute judgments and engage fruitfully in conversation and debate – not just about contemporary issues, but also about the universal questions that have been troubling mankind throughout history.
- We want children to leave our schools with the confidence that comes from possessing an essential general knowledge. A knowledge-rich education should not confine itself to the Western canon, but should embrace other cultures and traditions. What that canon includes will be subject to review, but will always be closely connected to the history and the present nature of the society in which we live, including our international connections.

View the [Astrea 2025 Strategy here](#)

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Astrea Academy Trust are delighted to be part of such an important movement, which will ensure we have the guidance to challenge attitudes towards disability, tap into wider talent pools and help all individuals across the Trust fulfil their potential and realise their aspirations. As a Disability confident employer we have pledged to promote a culture that ensures there are no barriers to the development and progression of disabled staff.



## Astrea Talent Programme

*We believe that everyone has talent. At Astrea, we want your career to flourish, nurturing potential through the Astrea Talent Programme. This provides a defined career pathway, with associated personal and professional development way points and opportunities, funded by the Trust, wherever you start on the pathway. From apprentice to senior leader, we are devoted to growth and fulfilment. We want you to realise your ambition plus competence towards a brilliant education for all our pupils, giving them the opportunities they truly deserve.*

Here at Astrea Academy Trust we know that diversity fosters creativity and innovation. We are committed to developing and retaining a workforce that is representative of the diverse communities that we serve. We are committed to equality of opportunity, to being fair and inclusive and building our culture of belonging. We therefore particularly encourage applications from candidates who are likely to be underrepresented in Astrea's workforce. These include people from Black, Asian and minority ethnic backgrounds, disabled people, LGBTQI+ people, and men.

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