

Maths Hub Operations Manager

Harrogate Grammar School, part of Red Kite Learning Trust

Contract: Initially 1 year fixed term contract
Hours: 37 hours
Salary: Band 9 SCP 17. Actual salary circa £26,500
based on 37 hours, term time only plus one week and training days

Flexible working: We value the importance of flexibility in supporting work-life balance and are open to exploring flexible working arrangements within this role



For more information on our school: www.harrogategrammar.co.uk

We are looking for an effective communicator and highly organised individual to lead the Operational team at the Yorkshire Ridings Maths Hub, based at Harrogate Grammar School in the role of Operations Manager. A successful candidate will have the skills, qualities and experience to be able to effectively provide leadership, management and operational support to the team, and to develop and manage efficient systems for communications, finance, data and projects to support the smooth running of the Maths Hub.

The Yorkshire Ridings Maths Hub is proud to be one of only 40 Maths Hubs in the country. The Maths Hubs programme brings together all mathematics education professionals in a national network of hubs, each locally led by an outstanding school or college, in our case Harrogate Grammar School. We work in partnership with neighbouring schools, colleges, universities, CPD providers, maths experts and employers to improve student achievement, participation and attitudes. The Maths Hub provides links with several hundred schools across the region, including primary, secondary, post 16 and further/higher education partners, ensuring that the needs of schools are identified and met by providing bespoke support and development programmes.

We are looking for someone who:

- Has successful leadership experience
- Can communicate effectively with all stakeholders
- Has experience managing financial budgets
- Has experience managing multiple projects

As a member of our Trust, you will benefit from:

- being part of a truly collaborative trust, working with professional generosity and towards our shared mission of; **nurturing ambition, delivering excellence and enriching children's lives.**
- our Trust commitment to continued investment in our people, supporting every member of staff throughout their career to be the best they can be.
- a clear set of values, a celebration of equality and diversity and a working environment built on respect, kindness and promotion of positive wellbeing.

We are pleased to offer a generous benefits package including; excellent pension scheme, £5k cycle to work scheme, discounted gym, family health, private medical insurance and dental care plans, discounts and online offers at major high street/online retailers and our employee assistance programme accessible by you and your family.

#RKPeople
At the heart of excellence

Red Kite Learning Trust is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. Appointments will be subject to an enhanced DBS disclosure. We are an equal opportunities employer which welcomes applications from all sections of the community. We are committed to promoting diversity and want a workforce which reflects the local population of each of our schools.



www.rklt.co.uk/Vacancies

[@RedKiteHR](https://twitter.com/RedKiteHR)

Next steps

For further information, please contact recruitment@rklt.co.uk

For access to our recruitment guidelines and our online application form click [here](#)

#RKPeople

At the heart of excellence

Red Kite Learning Trust is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. Appointments will be subject to an enhanced DBS disclosure. We are an equal opportunities employer which welcomes applications from all sections of the community. We are committed to promoting diversity and want a workforce which reflects the local population of each of our schools.



www.rklt.co.uk/Vacancies

[@RedKiteHR](https://twitter.com/RedKiteHR)