



# Southcott Lower School

## Personnel Specification

### Teaching Assistant (SEND)



Attributes	Essential	Preferred	Source
Education and Qualifications	Level 2 NVQ or equivalent OR minimum of 10 years experience of working with children in educational setting		Application form/ Certificates
		SEND training and/or qualifications	Application form/ Certificates
Experience	Minimum of 6 months' experience of working with children in an educational setting within the last 5 years	Two years' experience of working with children in a school	Application form
		Experience of working with children with SEND	
Skills/ Knowledge/ Aptitude	Understanding of the educational needs of children	Knowledge of planning and development of educational activities	Application form/ Interview
	Ability to contribute to the planning and development of educational activities		Application form/ Interview
	Ability to work collaboratively with teachers and others		Application form/ Interview
	Ability to work without constant supervision		Application form/ Interview
	Ability in the use of IT in a classroom setting		Application form/ Interview
	The ability to converse at ease with members of the public and provide advice and information in accurate spoken English.		Interview
	Ability to maintain confidentiality at all times		Interview, Reference
Motivation	Willingness to be flexible	N/A	Application form/Interview
	Willingness to undertake appropriate further training		Interview
	Commitment to equality principles		Application form/Interview
Physical	Ability to meet the physical needs of the post	N/A	Interview
Other	Willingness to undertake First Aid training	Current First Aid certificate	Certificate