

## PERSON SPECIFICATION

### JOB TITLE: Teaching Assistant – Level 3

Attributes	Essential	Desirable	Source
<b>Education / Qualifications</b>	NVQ Level 3 in Early Years or equivalent		Application Form / Certificates
<b>Experience</b>	Minimum of 2 years' experience of working as a classroom assistant or similar, within the last 5 years	Experience of supervising others	Application Form
<b>Skills / Knowledge / Aptitude</b>	<p>Understanding the methods of teaching and learning.</p> <p>Knowledge of and ability to contribute to the planning and development of education activities.</p> <p>Good communication and interpersonal skills.</p> <p>Good organisational and time management skills.</p> <p>Ability to supervise others effectively.</p> <p>Ability to work collaboratively with teachers and others.</p> <p>Ability to take responsibility and work with autonomy within set boundaries.</p> <p>Ability to use ICT to develop learning activities.</p>		<p>Application Form / Interview</p> <p>Application Form / Interview</p> <p>Application Form / Interview</p> <p>Application Form / Interview</p> <p>Application Form / Interview</p> <p>Application Form / Interview</p> <p>Interview (test)</p>
<b>Motivation</b>	<p>Willingness to undertake appropriate professional development.</p> <p>Commitment to equality and principles.</p>		<p>Interview</p> <p>Interview</p>
<b>Physical</b>	Ability to meet the physical needs of the pupils		Interview
<b>Other</b>	<p>Must be fluent in English in accordance with the Immigration Act 2016.</p> <p>Willingness to undertake First Aid training.</p>	Current First Aid Certificate	<p>Interview</p> <p>Certificates</p>