



Southcott Lower School



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www.southcottlowerschool.com
Headteacher: Miss S Laundry

June 2024

Dear Applicant

Level 3 Teaching Assistant (Early Years)

Thank you for your interest in the above position. We are seeking to appoint a Level 3 Teaching Assistant to work across Early Years. The hours are **12.25pm to 3.25pm, Monday to Friday term-time only plus 5 training days. The pay is 15 hours per week at NJC level 3A (points 5-7) £23,500 – £24,294 (pro rata).**

We are looking for someone who is keen, enthusiastic, and understands the educational needs of young children. Experience of working with children in an educational setting is essential and previous work in a school would be an advantage. Flexibility is needed as the post will include working across a number of Early Years settings within the school (i.e. Pre-school and Nursery).

The Personnel Specification states that a Level 3 Early Years qualification is an essential criteria for the post. Without this qualification, you will not be considered for an interview. You will be asked to provide evidence of your qualifications if invited to interview.

Applications must be made via MyNewTerm. We will only read the information that is on your application and we do not accept CVs either on their own or accompanying an application form. The closing date is noon on **Wednesday 26th June 2024**; interview date is **Friday 5th July 2024**.

Southcott Lower School is committed to safeguarding and promoting the welfare of children. References will be taken up and all appointments are subject to an enhanced DBS clearance check

I look forward to receiving your completed application and thank you, once again, for your interest in the post.

Yours sincerely

Sarah Laundry

Sarah Laundry
Headteacher