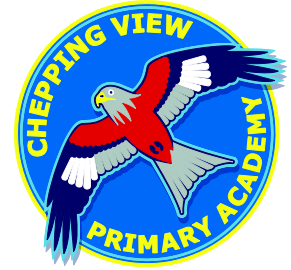


Inspiring Futures Partnership Trust

Cressex Road, High Wycombe, Bucks HP12 4PR

Co- Principals: Mrs K. Elliott & Mrs V. Morris

CEO: Mr J. Mason N.L.E.



Tel.: 01494 535564

Email: office@cvpa.school

Our Academy Websites: www.cheppingviewprimaryacademy.org

www.abbeyviewprimaryacademy.org

www.kvpa.org.uk

Foundation Stage 1:1 Teaching Assistant

IFPT is looking for a Foundation Stage Teaching Assistant for Chepping View Primary Academy.

Chepping View Primary Academy is an extremely popular, oversubscribed primary academy with a diverse curriculum that includes Forest Schools. We are also a Behaviour Hub, Primary SCITT and part of Inspiring Futures Partnership Trust.

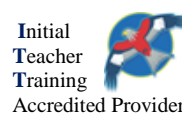
Job title:	Foundation Stage 1:1 Teaching Assistant
Salary:	Bucks Pay Range 1B £18,689 Pro Rata - dependent on experience & qualifications.
Hours:	35 hours per week (30 min unpaid break)
Weeks:	39 weeks per annum (+INSET days as set by IFPT)
Closing date:	16th July 2024
Contract type:	Fixed Term
Starting date:	September/October-Pending satisfactory clearance of all pre-employment checks
Interviews:	19th July 2024 Interviews may be offered prior to closing date upon receipt of strong applications. Early applications are encouraged

Job role:

You will work alongside the teachers to support the educational, social and developmental needs of children. You will help enable children to achieve and be successful. Take ownership of, and support the shared responsibility for, the well-being, education and behaviour of children. As a Teaching Assistant you treat all pupils with dignity, building relationships rooted in mutual respect, and at all times observing proper boundaries appropriate to the professional position.

Successful candidates will be positively committed to shaping and changing the lives of children.

This role involves being a strong team member and having the ability to work in partnership with all stakeholders.



Job Description: The role will involve working in the Foundation Stage department:

- Supporting learning (small groups and 1 to 1) in and outside of teacher input
- Supporting pupils with additional needs with their specific learning goals
- Contributing to the EYFS assessment processes
- Delivering high quality continuous provision
- Helping children to develop both socially, emotionally and academically
- Supporting pupils with their phonics and reading
- Providing verbal feedback to pupils, helping to move their learning on
- Promoting the inclusion of different cultures and life experiences
- Managing behaviour and routines with the academy behaviour policy
- Preparing resources and play activities
- Carrying out medical duties (training will be provided)
- Supporting children for part of lunchtime
- Contributing to the safeguarding culture of the academy and ensuring children are safe in school
- Contributing to the Foundation Stage staff team effectively

This Job Description describes in general terms the normal duties which the post-holder will be expected to undertake. However, the job or duties described may vary or be amended from time to time without changing the level of responsibility associated with the post.

Safeguarding:

- To be responsible, under the direction of the Co -Principal's or another designated teacher, for promoting and safeguarding the welfare of all children within the Academy.
- To ensure that safeguarding is a priority by following procedures effectively and immediately.
- Vigilance and sensitivity are essential.

Health and welfare of children

- To have an overview of children with identified medical needs.
- To support and care for children who are injured or sick.
- Assist in keeping accurate medical records when necessary.
- Attend up to date and relevant first aid training.

Break and Lunchtime Duties

- Teaching assistants will be required to supervise children at lunchtimes and take their lunchbreak before or after children's lunch time.
- Supervise children during break or lunch either inside or outside. This involves supervision of children before,
- during and after they have eaten their lunches as per the rota of responsibilities.
- Ensure the safety of children at all times.
- Be on duty on the playground to support positive play, effective playground behaviour and to ensure the smooth running of break/lunch sessions.

To undertake break duties and be prepared to cover for members of staff when required.